



WESTMINSTER BOATING BASE



BETTER



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The Venue

The unique riverside event space in central London located in the heart of London, Westminster Boating Base offers a distinctive event space that combines stunning river views, contemporary architecture and an exceptional central location. Nestled on the north bank of the River Thames in Pimlico, this hidden gem is an ideal setting for corporate events, weddings, private parties and filming.



VENUE PACKAGE

Included in the hire rate:

- Hire of Event Spaces
- Venue duty manager.
- Event door security and cleaner.
- Hire of in house PA system and wireless mics.
- Selection of in-house furniture available.
- Access to outdoor terrace.
- Set-up and breakdown of the venue equipment.



CAPACITY

Westminster Boating Base can accommodate up to 350 guests, including a combination of seated and standing arrangements. Final capacity will depend on your chosen layout. Sample floor plans are available upon request to assist with space planning and event design.

PREMISES LICENCE

The venue is fully licensed under the Westminster Boating Base premises licence, which permits:

Operational hours	12:00 - 01:00 (Monday to Sunday)
Sale of Alcohol	12:00 - 00:30 (daily, on-site consumption)
Recorded music (indoors)	23:00 - 00:45
Late-night refreshment (indoor)	23:00 - 01:00

Live music can play until 22:30

All licensable activities must comply with the conditions of the venue's premises licence.





TIMINGS

Friday & Saturday - Standard timeline:

- Setup Access: 12.00pm
- Guest Arrival: 17.00pm onwards
- Music End: 23.30pm* Last Drinks: 23.45pm*
- Event End: 00.00am*
- Contractor Departure: 01.00am*

*Sunday to Thursday events finish 1 hour earlier



PRICE

Week day

Hire Rate (ex. VAT)

Friday & Saturday

£3450 + VAT

Sunday to Thursday

£3000 + VAT

Total hire fee is for a 1-day licence period and excludes VAT.



NEXT STEPS

Email westminster.boatingbase@gll.org to request an appointment to discuss your plans and view the venue with one of our Event Team.

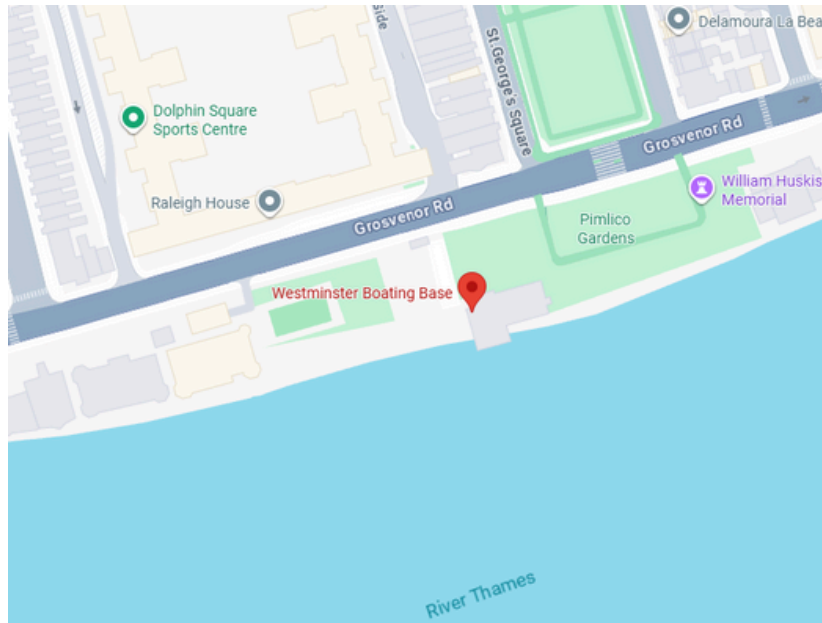
Viewings usually take place Monday to Friday

Find us at: Westminster Boating Base, 136 Grosvenor Road, SW1V 3JY

Nearest tube / rail:

Pimlico Station - 8 minute walk

Victoria Station - 15 minute walk



The centre is located in the Pimlico Gardens and is accessed through the park gates.



FREQUENTLY ASKED QUESTIONS

What types of events can the venue host?

The venue is the perfect location to host weddings, private dinners, corporate receptions, brand activations, and milestone celebrations. The space is versatile and can be styled to suit your vision.

How many guests can the venue accommodate?

The venue can host up to 350 guests standing and has a seated capacity of 180 guests across the Edgson Room and the Pavilion.

Do you provide catering?

We are a dry hire venue but work closely with a curated selection of trusted catering partners who offer a wide range of cuisines and service styles.

Can you provide catering/private bar?

We have a recommended list of caterers for you to choose from. If you would like to use alternative caterers, this can be discussed but will be subject to approval by the Westminster Boating Base General Manager in special circumstances. The venue does not charge a corkage fee, though your caterers may do. You are welcome to bring your own alcohol, but it must be served by your chosen catering company or by professional staff.

Can we bring in our own suppliers?

We have worked very hard alongside our trusted suppliers, any suppliers outside of this list will need to be approved by the General Manager, provided they meet health & safety and insurance requirements.

Is there wheelchair access at the venue?

We do have wheelchair access and accessible toilets on site. We have a mobility lift which opens directly to the outside and brings the guest to the Edgson room on the first floor. The Pavilion and Edgson room are both positioned on the first floor.

What facilities are included in the venue hire?

See **Venue Package** on page 3.

Is there parking nearby?

Yes, limited on-site parking is available, this is best reserved for suppliers and handicap guests where applicable.



What are your noise or time restrictions?

We have a late licence (until 1am) and are well-positioned on the river, making us a flexible option for evening events. Live music must cease at 10:30pm, with recorded music (DJs, Spotify) going until 12:45am latest.

Do you offer event coordination?

Many of our wonderful suppliers have great event coordination services and will customise your quote to your event's needs. Once you have selected from our recommended list, we will introduce you and they will assist you from there.

How do I secure a booking?

Once your preferred date is confirmed, we require a signed contract and deposit to secure the venue.

Is there a cloakroom?

We have coat rails available which are usually placed off the lobby. A staffed cloakroom can be arranged through our recommended suppliers. Please speak to the Events Team if this is something you require.

Can I decorate the Venue?

We are happy for you to decorate the space however please do not stick or nail anything to the walls or floor.

Is there a dance floor?

We do not have a raised dance floor on site; however, this can be hired through Pro Event Solutions.

Is there accommodation available at Westminster Boating Base?

We work with Axiom Hospitality to offer our clients and their guests a special rate at Radisson Blu Hotel, London South Kensington. Please enquire about this with our event team.

Will tables and chairs be provided?

We have 7 round 4ft tables available, 6 wooden trestle tables and up to 100 limewash chivari chairs included in the venue package.

Do I have to pay a deposit?

Yes. 50% of the hire fee is due after signing of the contract. The final balance is due 90 days prior to your event. A minimum £400 damage deposit is required in addition to the hire fee, to cover any costs of damage (incl. noise pollution) caused during your event. This is refundable within 4 weeks of your Exit Date, unless specific contract provisions apply.

What happens if I cancel my booking?

Should you cancel your booking more than 90 days prior to your event, GLL will refund the hire fee (if paid) minus the 50% booking deposit. However, should you cancel your event 90 days or less prior to your event, GLL will not be liable to refund any sums paid. Please refer to our Terms and Conditions of Hire for further information.



WBB RECOMMENDED SUPPLIERS

To ensure a consistently high standard of service, we work closely with a curated list of trusted suppliers. These professionals have proven experience with our venue and are committed to delivering exceptional event experiences. Clients are kindly asked to choose from our approved suppliers.

CATERERS

BLACKSTONE
CATERERS

Blackstone Catering

Contact: Aqeel

Email: aqeel@blackstonecaterers.co.uk

**SOCIAL
PANTRY**

The Social Pantry

Contact: Stephanie

Email: enquiries@socialpantry.co.uk



The Social Pantry

Contact: Tia

Email: tia@tac.events

EVENT MANAGEMENT & PRODUCTION



Pro Event Solutions

Contact: Chris

Email: chris@proeventsolutions.co.uk

Pro Event Solutions offers comprehensive event production services, including:

- Conference support: PA systems, microphones, TV screens, lecterns, and technicians
- Entertainment enhancements: uplighting, DJ services, photobooths, sound and lighting systems

For detailed pricing and bespoke packages, please contact the event team.



Photo Credit: The Admirable Crichton

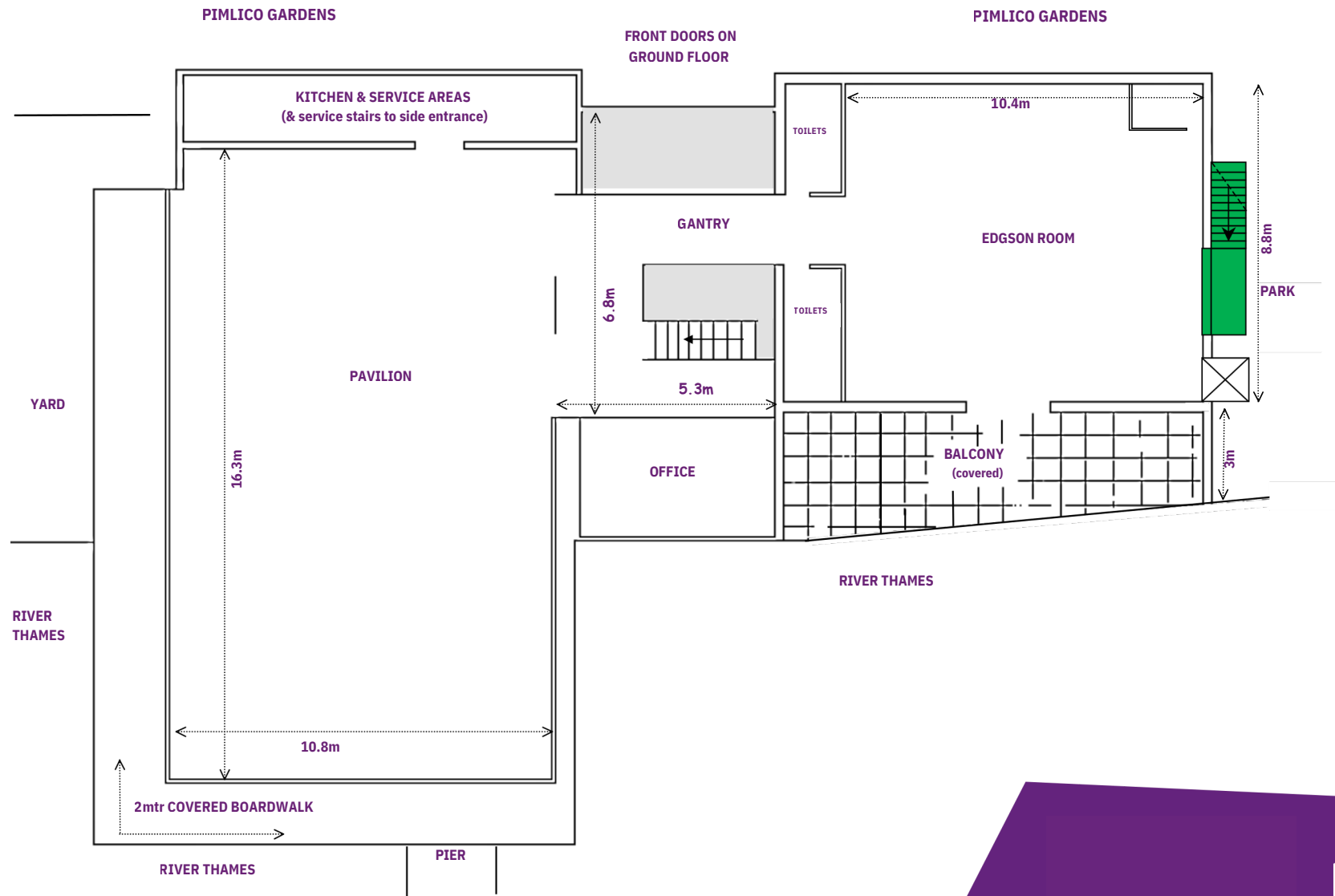


Catering: Blackstone Catering

WBB FLOOR PLAN

Utilise our floor plan to create the perfect table and decoration layout for your function.

For more information email westminster.boatingbase@gll.org



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