

KENSINGTON

Conference and Events Centre



THE ROYAL BOROUGH OF
KENSINGTON
AND CHELSEA

INTRODUCTION



Owned and managed by The Royal Borough of Kensington and Chelsea, Kensington Conference and Events Centre, located just a two minute walk from High Street Kensington Underground Station, is a highly adaptable, purpose-designed events venue offering unrivalled conference, exhibition, banqueting and event management facilities. Designed by architect Sir Basil Spence, and opened in 1977, Kensington Conference and Events Centre is one of the largest venues of its kind in central London. Superbly served by an efficient network of road, rail and air transport links and combining a range of halls and rooms, modern communications and conferencing equipment, disabled access and a 24-hour underground car park for 460 vehicles, the venue provides an easy-to-use, highly cost effective, creative and endlessly adaptable solution for a wide range of events and special occasions.

LOCATION



Within easy reach of some of London's most exclusive areas, The Royal Borough of Kensington and Chelsea keeps good company. Knightsbridge, home to the world-famous Harrods and Harvey Nichols department stores, is a stone's throw away and Kensington Conference and Events Centre is walking distance from the ever-popular and fashionable Notting Hill. Portobello Market is close by and the area is well known for its antique shops, galleries, the Chelsea Flower Show and the Notting Hill Carnival that help to make Kensington and Chelsea a cultural melting pot and a prime location for shoppers, business professionals and international visitors. Hotels are plentiful, so finding accommodation to suit your budget and taste is easy. The location is spoiled for restaurants, cafes and shops, and the venue is very well served by local public transport links and London's airports are easily accessible. Event organisers agree that, location-wise, Kensington Conference and Events is hard to beat.

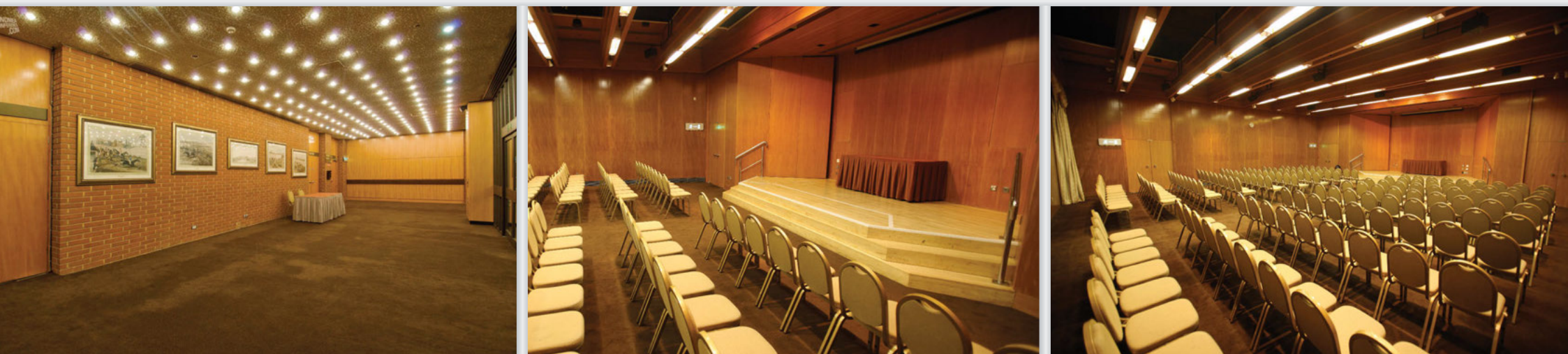
THE GREAT HALL



Served by its own dedicated entrance and open foyers, the Great Hall offers accommodation across three levels and features a sound proof auditorium for 850 delegates, banqueting for 500 guests or a generous allocation of high yield, high quality exhibition space. The Great Hall is equipped with a large stage, integral conference break out rooms, controllable ambient lighting, state of the art audio visual support and a brand new digital signage system. Its dedicated kitchen and servery areas mean that this contemporary venue provides the perfect backdrop for a whole range of events including exhibitions, conferences, concerts, theatrical presentations, graduation ceremonies, gala awards presentations, live TV broadcasts, film, radio and TV productions...the list is limited only by the imagination.



THE SMALL HALL



The cedar wood-panelled Small Hall is served by its own entrance and provides an adaptable area for conferences, seminars, training days, receptions, exhibitions, fairs and dinners. Situated on the first floor, the sound proofed Small Hall, which can accommodate 190 guests in theatre-style seating and 230 for a reception, has separate visitor access from the Great Hall although entrances can be combined when required. A shared projection and sound studio allows events in both halls to be run simultaneously. The stage provides a focal point for launches, announcements and presentations and the dedicated Small Hall Foyer, that can accommodate 80 reception guests, makes catering easy and efficient.

THE COUNCIL CHAMBER



An impressive and unique resource, the Royal Borough of Kensington and Chelsea's Council Chamber combines the latest conference facilities, audio visual and communications equipment with elegant design features; an inscribed sandstone wall, wood-panelled ceiling and drop fibre-optic feature lighting create a seamless, comfortable and ambient conference room. Full conference facilities and microphones are available to each of the 70 individual, leather-topped desks which face the raised platform of the Mayoral seat. An entrance foyer leads to large glass doors which open on to the Council Chamber providing an ideal location for keynote conferences, press and product launches and AGMs. The gallery houses 54 fixed seats and a further 51 chairs can be added if required providing relaxed yet practical sound proofed accommodation for up to 175 delegates.

THE MAYORAL SUITE



Panelled mahogany doors and walls, Mayoral crests, trophies and portraits, coats of arms and striking electric-blue carpet bring a refined style to the Mayoral Suite which includes The Mayors Parlour and Committee Rooms Three and Four. Ideal for VIP or boardroom lunches, the Mayoral Suite offers a sumptuous setting for drinks receptions, private dining, launches and meetings. For that distinctive setting, the Mayors Parlour featuring the Mayor's working office and the Mayoral Suite Committee Rooms offers a truly unique venue for exclusive events.

COMMITTEE ROOMS



The Committee Rooms in our Civic Suite offer well equipped sound proofed syndicate rooms for events with between 25 and 70 delegates. Whether used in conjunction with other event facilities or as a stand alone venue, the committee rooms offer fully functional meeting facilities in a variety of formats. All are fully equipped with in-built AV systems and controllable lighting and full refreshment services to provide a professional working environment for small and large meetings, conferences and presentations. Committee Rooms Three and Four, part of The Mayoral Suite, are large spaces, presented boardroom-style, with two additional rows of seating. An adaptable space, the rooms' large windows overlook the concourse and when partitioned, the suite can comfortably accommodate 45 guests for a reception and 20 for a private dinner or banquet. The partition can remain open to create a combined highly adaptable larger space. The wooden table and leather chairs provide a comfortable and stylish setting for meetings and luncheons.

SPECIFICATIONS

			Capacities						Facilities			
	Level	Area sqm	Theatre	Banquet	Reception	Dinner Dance	Classroom	Boardroom	Interpretation	Headsets	Microphone	Lectern
The Great Hall Suite												
The Great Hall	Ground	475	850	500	600	400	378	n/a	R	R	A	A
The Great Hall Foyer	Ground	288	n/a	200	300	n/a	n/a	n/a	R	R	A	A
The Lower Foyer	Lower Ground	181	n/a	150	250	n/a	n/a	n/a	R	R	A	A
The Small Hall Suite												
The Small Hall	I	129	190	110	230	75	105	n/a	R	R	A	A
The Small Hall Foyer	I	110	n/a	60	80	n/a	n/a	n/a	R	R	A	A
The Council Chamber	I	n/a	175	n/a	n/a		125	n/a	N	N	A	A
Committee Room 1	I	106	70	32	90		36	32	N	N	A	A
Committee Room 2	I	49	40	20	40		20	20	N	N	N	A
Committee Room 3	I	56	35	20	45		20	20	N	N	A	A
Committee Room 4	I	50	35	20	45		15	20	N	N	A	A
Committee Room 5	I	38	n/a	n/a	n/a	n/a	16	N	N	N	A	

EVENT MANAGEMENT

In addition to hiring one of our venues, we can also offer a bespoke event management service to ensure the success and optimum financial performance of your event. Whatever your event, be it commercial or private our experienced team can expertly bring together its component parts to ensure that it is an unforgettable experience. Please call us for further details.

A = Available R = Available on request N = Not available

In-house catering	Recording facilities	Video projection	Overhead projector	Slide projector	Vehicular access	Facilities						
						Closed circuit TV	Large screen	Fixed seating	Voting	Deaf Loop	Tele-conferences	WI-FI
A	A	A	A	A	A	n/a	A	A	R	A	R	A
A	n/a	A	A	A	A	n/a	A	n/a	n/a	n/a	n/a	A
A	n/a	A	A	A	A	A	A	n/a	n/a	n/a	n/a	A
A	A	A	A	A	A	A	A	A	R	A	R	A
A	n/a	A	A	A	A	A	A	n/a	n/a	n/a	n/a	A
A	R	A	A	A	A	A	A	A	R	N	R	A
A	N	A	A	A	A	A	A	N	N	N	R	A
A	N	A	A	A	A	A	A	N	N	N	R	A
A	N	A	A	A	A	A	A	N	N	N	R	A
A	N	A	A	A	A	A	A	N	N	N	R	A

AT YOUR SERVICE

At the Royal Borough of Kensington and Chelsea the Conference and Events Team is at your service. We provide an exceptional and unmatched level of assistance appropriate to our quality venues, Chelsea Old Town Hall and Kensington Conference and Events Centre. Our industry awards, accreditations, repeat business and customer feedback pay tribute to our achievements of which we are justifiably proud. Please get in touch if you would like to meet us and view the venues. We would be delighted to show you our facilities, share our expertise and partner you in the presentation of your event.

For full venue specifications, contact the Conference and Events Team at the Royal Borough of Kensington and Chelsea on 020 7361 2220 or see our website for further information at www.rbkc.gov.uk/venues.

CONFERENCE AND EVENTS OFFICE

Kensington Conference and Events Centre
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