

WIVENHOE HOUSE

EXTERNAL DELEGATE PACKAGES



All of our external delegate packages *includes room hire* and are available for meetings with a minimum of 10 delegates up to 120

SIMPLY DAY DELEGATE PACKAGE

£35.95pp + VAT

A range of meeting rooms to choose from **room hire included**

Unlimited servings of tea, coffee and biscuits at your preferred times, serving on arrival to include fruit juice

Working lunch – see working lunch menu (page 3)

Fruit squash with lunch

Water

Sweets

WI-FI

1 x Flip chart and delegate stationery (extra flip charts £10 each)

Limited audio-visual equipment

ENHANCED DAY DELEGATE PACKAGE

£40.95pp + VAT

A range of meeting rooms to choose from **room hire included**

Unlimited servings of tea, coffee and biscuits at your preferred times, serving on arrival to include fruit juice

Finger buffet included or add fork buffet for an extra £5pp – see menu (page 4&5)

Fruit squash with lunch

Water

Sweets

WI-FI

1 x Flip chart and delegate stationery (extra flip charts £10 each)

Limited audio-visual equipment



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EXECUTIVE DAY DELEGATE PACKAGE

£46.95pp + VAT

A range of meeting rooms to choose from *room hire included*

Unlimited servings of tea, coffee and biscuits at your preferred times, serving on arrival to include fruit juice

Morning breakfast rolls (bacon or egg)

Finger buffet or fork buffet lunch – see menus (pages 4-6)

Afternoon cakes

Water

Jugs of fruit juice or soda with lunch

Sweets

WI-FI

1 x Flip chart and delegate stationery (extra flip charts £10 each)

Limited audio-visual equipment

24 HOUR DELEGATE PACKAGE

from £148.95pp + VAT

A range of meeting rooms to choose from *room hire included*

Unlimited servings of tea, coffee and biscuits at your preferred times, serving on arrival to include fruit juice

Morning breakfast rolls (bacon or egg)

Finger buffet or cold fork buffet lunch – see menus (pages 4-6)

Afternoon cakes

Jugs of water

Jugs of fruit juice or soda with lunch

Sweets

WI-FI

1 x Flip chart and delegate stationery (extra flip charts £10 each)

Limited audio-visual equipment

Three course dinner in our brasserie (private dining available at a £20pp supplement)

Luxury overnight accommodation in a standard room including full English breakfast

(Upgrades available at a supplement)

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WORKING SANDWICH LUNCH

Select your own (Simply Day Delegate)

CHOOSE 4 options from list below

Meat sandwich options

- Roast beef, horseradish mayonnaise & rocket (Gl, E, Mi, Mu)
- Bacon, cos lettuce & tomato (Gl, Mi)
- Smoked ham, mustard butter (Gl, Mi, Mu)
- Coronation chicken (Gl, E, Mi, N)

Fish sandwich options

- Smoked salmon & dill cream cheese (Gl, Fi, Mi)
- Tuna & spring onion mayonnaise (Gl, E, Fi, Mi)
- Prawn cocktail (Ce, Gl, Cr, E, Fi, Mi, Mu, N, P, Se, So)

Vegetarian & vegan sandwich options

- Cheddar & wholegrain mustard (Gl, Mi, Su, Mu)
- Hummus & roast vegetable (VG if milk removed) (Gl, Mi, Se)
- Pulled "Vegan pork" & red cabbage slaw (VG. Ce, Mu)
- Roasted pepper, avocado & cream cheese (Gl, Mi)
- Egg mayonnaise & watercress (Gl, Mi, E)

Served with

Seasoned potato wedges

And your choice of one of the following:

- Fresh fruit platter
- Double chocolate brownie (Gl, E, Mi, N, So, Su)
- Lemon drizzle (GL, E, Mi)
- Flapjacks (VG, GL)

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HOT & COLD FINGER BUFFET

SELECT YOUR OWN (Enhanced and Executive Day Delegate)

A selection of freshly made luxury sandwiches, bridge rolls and savoury nibbles.
(Please see page 5 for sandwich fillings)

Also please choose FIVE of the below savoury items;

Honey mustard cocktail sausages (Ce, Gl, Mu, N, Se, Su)

Shredded duck spring roll, hoisin dipping sauce (Ce, Gl, Mu, N, P, Se, So)

Cheeseburger slider, tomato relish (Gl, E, Mi, Mu, N, Se, Su)

Satay chicken skewers (Gl, N, P, Se, So)

Scotch egg (Ce, Gl, E, Mi, Mu, So, Su)

Dingley Dell pork sausage rolls, apple relish (Ce, Gl, E, Mi, Mu, So, Su)

Salmon & spinach en crouete (Gl, E, Fi, Mi)

Lemon marinated tiger prawn skewer, mayonnaise (Cr, E, Mu, Su)

Individual vegetarian quiche (Gl, E, Mi)

Field & wild mushroom risotto balls (Gl, E, Mi, So)

Hummus, vegetable sticks, toasted pitta (Gl, Se)

Sweet potato & red pepper croquettes (Gl, E, Mi)

Vegetarian burger (Gl, E, Mi, N, Se)

Butternut & mushroom sausage rolls (Gl, E, Mi)

Falafel bites, cucumber yoghurt (Gl, Mi, So)

Blue cheese Welsh rarebit and confit tomato (Gl, E, Mi)

Roast vegetable kebab, sweet chilli dressing (E, Mu, Su)

Also choose ONE of the below fruit items;

Seasonal fruit platter OR Seasonal fruit bowl

In addition, add ONE of the following sweet items or forgo this and add an extra savoury item

Fresh fruit pavlova (E, Mi)

Double chocolate brownie (Gl, E, Mi, N, So, Su)

Flapjacks (VG, G)

Lemon drizzle (Gl, E, Mi)

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HOT & COLD FINGER BUFFET

Sandwich Fillings

CHOOSE 4 options

Meat sandwich options

Roast beef, horseradish mayonnaise & rocket (Gl, E, Mi, Mu)

Bacon, cos lettuce & tomato (Gl, Mi)

Smoked ham, mustard butter (Gl, Mi, Mu)

Coronation chicken (Gl, E, Mi, N)

Fish sandwich options

Smoked salmon & dill cream cheese (Gl, Fi, Mi)

Tuna & spring onion mayonnaise (Gl, E, Fi, Mi)

Prawn cocktail (Ce, Gl, Cr, E, Fi, Mi, Mu, N, P, Se, So)

Vegetarian & vegan sandwich options

Cheddar & wholegrain mustard (Gl, Mi, Su)

Hummus & roast vegetable (VG) (Gl, Mi, Se)

Pulled "Vegan pork" & red cabbage slaw (VG)

Roasted pepper, avocado & cream cheese (Gl, Mi)

Egg mayonnaise & watercress (Gl, Mi)

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COLD FORK BUFFET

SELECT YOUR OWN (Executive Day Delegate)

Please choose three of following main courses

Roast & cured meat platter

Tarragon chicken, Oriental vegetable & noodle salad (Gl, E, So, Su, Se)

Sliced Suffolk reared sliced gammon ham, pickled vegetable relish (Mu, Su)

Goat's cheese & red onion tart (Gl, E, Mi)

Field & wild mushroom roulade, garlic herb cream cheese (E, Mi)

Poached salmon, lemon mayonnaise (F, E)

Please choose five of the following salads:

Dressed mixed leaves (Mu, Su)

Tomato, basil & mozzarella (Mi, Mu, Su)

Cucumber, olive & feta (Mi, Mu, Su)

Chick pea & roast vegetable (Mu, Su)

Crunchy coleslaw (E, Mu)

Balsamic & baby spinach (Su)

Asian slaw (Se, Su, Mu)

Marinated mushroom & courgette (Mu, Su)

Waldorf salad (E, Ce, N)

Potato, spring onion & mustard mayonnaise (Gl, E, Mu, Su)

Marinated mixed beans (Mu, Su)

Please choose one of the following desserts:

Fresh fruit platter

Double chocolate brownie (Gl, E, Mi, N, So, Su)

Lemon tart (Gl, E, Mi, N, So)

Salted caramel cheesecake (Gl, Mi)

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EXTRAS

(priced per person, per serving)

A selection of fresh luxury sandwiches £7.50

Bacon, egg or sausage breakfast rolls £4.50

Cream tea, scones, cream and jams £9

A selection of cakes £4

Fruit bowl £3

Pastries £3

Croissants £3

Bottled water £3.50

Tea and coffee £2.80

Tea, coffee and biscuits £3.40

Fruit juice £3

Fruit juice £10 per jug

Jug of soda £10

ALLERGENS

Celery/Ce Gluten/Gl Crustaceans/Cr Eggs/E Fish/Fi Lupin/Lu Milk/Mi Molluscs/Mo
Mustard/Mu Nuts/N Peanuts/P Sesame/Se Soya/So Sulphites/Su

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