

# Meetings and Room Hire



Oxford Town Hall is a versatile venue with a range of spaces for hire.

Whether you need a meeting room for a board session, training, conference, launch, or exhibition, we can provide a tailored solution that meets your needs while considering your budget.

Room C	Capacities
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ROOM	BOARDROOM	THEATRE	CABARET
Main Hall	-	500 (+ 242 in the balcony)	300
Assembly Room	70	200	120
Old Library	30	120	80
St Aldates Room	22	40	30
Judges Room	16	-	-
Jury Room	12	-	-
Freemans Room	18	-	-
Plowman Room	18	-	-
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# ROOMS WITH FIXED SEATING Council Chamber Court Room

106 on fixed benches 43 on fixed benches, 50 in the balcony



# Catering

Oxford Town Hall can provide a wide range of catering options to suit all events.

Our caterer, Elegant Cuisine have been thoughtfully chosen to provide you with the perfect solution to suit your requirements. Whether you want a sumptuous feast for your celebration or a simple sandwich buffet, Oxford Town Hall will provide an excellent setting with exceptional hospitality to make your event a success.





Price List

#### **Meeting or Function Rooms**

Hire one of our meeting rooms only (price per hour)

Main Hall	£400
Assembly Room or Old Library	£280
St Aldates, Council Chamber	
& Court Room	£85
Smaller Meeting Rooms	£60

#### Meeting Packages

Includes meeting room hire and plasma screen:

Full Day Meeting	£400
Half Day Meeting	£250
*Excludes St Aldate's Room, Cou	ncil Chamber and Court Room

Assembly Room & Old Library £500

#### **Conference or Exclusive Venue Hire**

Hire our 3 function rooms and 7 meeting rooms exclusively for 12 hours (includes tables and chairs)

One Day Exclusive Use	£8,000
Exclusive Use (Day 2 of hire)	£7,000
Exclusive Use (Day 3 of hire)	£6,000
Exclusive Use (Day 4 of hire)	£5,000
Additional Hours (per hour)	£1,000
*Overnight hold charged separately	

## Find us

Oxford Town Hall is situated in the heart of the City of Oxford on St Aldate's, a short walk from Oxford Railway Station and Gloucester Green Bus Station. Easy access to the M40 and regular public transport to the rest of the country make us an ideal venue for both local and national events.



### Contact us

For information about availability, obtaining a quote, or if you would like to arrange a viewing of Oxford Town Hall, contact our Sales and Events Team:



