DOWNHAM
HALL

Corporate Brochure 2026

Castledon Road
Downham
Essex
CM11 1LG

01268 422464 info@downhamhall.com www.downhamhall.com

Downham Hall offers a versatile meeting and conference space, suitable for groups ranging from small teams to entire companies.

Set in stunning gardens with views of the Essex countryside, the Hall's unique rooms provide an ideal setting for networking, creativity, and focus.

Catering to a variety of business functions, from breakfast meetings and training seminars to large-scale functions for 4 to 90 delegates.

Hire a room, the entire house, or our marquee to fit your needs. We offer flexible half-day and full-day packages, or bespoke rates upon request.

FACILITIES AVAILABLE

- Stylish meeting rooms with natural daylight
- Access to terraces, patios and lawns for breakouts, activities, and summer dining
- In-room technology and complimentary Wi-Fi
- In house catering and refreshments
- Ample free parking
- Accommodation for overnight
- Partnerships with external suppliers for team building activities
- Experienced onsite team from enquiry to delivery

ROOM HIRE RATES

Orangery
Minimum Delegates: 4
Maximum Delegates: 30
Full Day 9am-5pm: £300
Half Day 9am-1pm/1pm-5pm
£150

De Beauvoir Suite
Minimum Delegates: 10
Maximum Delegates: 30
Full Day 9am-5pm: £300
Half Day 9am-1pm/1pm-5pm
£150

Marquee
Minimum Delegates: 30
Maximum Delegates: 90
Full Day 9am-5pm: £495
Half Day 9am-1pm/1pm-5pm
£250

PACKAGES

Package A
(minimum of 15 delegates)

- Tea/coffee & pastries on arrival
- 2 x additional servings of tea/coffee & biscuits, jugs of water & cordial (1 serving for half day)
- Light lunch - sandwiches & chips
- Wi-Fi
- Free car parking
- Stationery
- Whiteboard, pens and flip chart

Full Day
9am-5pm
£35.75pp

Half Day
1pm-5pm
£28pp

Package B
(minimum of 20 delegates)

- Tea/coffee & pastries on arrival
- 2 x servings of tea/coffee & biscuits, jugs of water (1 serving for half day)
- Hot and/or Cold Buffet lunch
- Free Wi-Fi
- Free car parking
- Stationery
- Whiteboard, pens and flip chart

Full Day
9am-5pm
£46.75pp

Half Day
1pm-5pm
£35.75pp

Package C
(minimum of 20 delegates)

- Tea/coffee & pastries on arrival
- 2 x servings of tea/coffee & biscuits, jugs of water (1 serving for half day)
- Hot Fork Buffet
- Free Wi-Fi
- Free car parking
- Stationery
- Whiteboard, pens and flip chart

Evening Hire

1 course
£48.95pp

2 courses
£58.30pp

Additional Extras

- Buffet style breakfast - £16.50pp
- Light lunch - £13.20pp
- Buffet lunch (minimum of 20 guests) - £27.50pp
- Hot Fork Buffet (minimum of 20 guests) - 1 course £30.25pp/ 2 courses £38.50pp
- Breakfast rolls - bacon/sausage/egg - £7.65pp
- Fruit platter - £8.95pp
- Tea/coffee & biscuits - £5.00pp
- Tea/coffee & pastries - £8.00pp
- Bottled water 750ml (still/sparkling)- £5
- Jugs of orange juice - £11.00
- Desserts or sweet treats - from £7.25pp

All prices are inclusive of VAT

MENUS

Finger Buffet Sample Menu

Selection of sandwiches
Mixed quiches
Onion bhajis
Pork and apple sausage rolls
Chicken goujons
Potato wedges
Spring rolls

Additional Items

Savoury
Fries - £13.75 per portion (serves 10)
Potato salad - £22 per portion (serves 10)
Couscous salad - £22 per portion (serves 10)
Pasta salad - £22 per portion (serves 10)
Coleslaw - £16.50 per portion (serves 10)
Cheese, charcuterie and olives - £99 (serves 10)

Sweet
Scones, clotted cream and jam - £3.85 each
Victoria sponge - £55 each (serves 12)
Carrot cake - £55 each (serves 12)
Red velvet cake - £55 each (serves 12)
Chocolate sponge - £55 each (serves 12)
Chocolate brownies - £2.75 each

Hot Fork Buffet Menu

Choice of two dishes from each course, dishes available are:

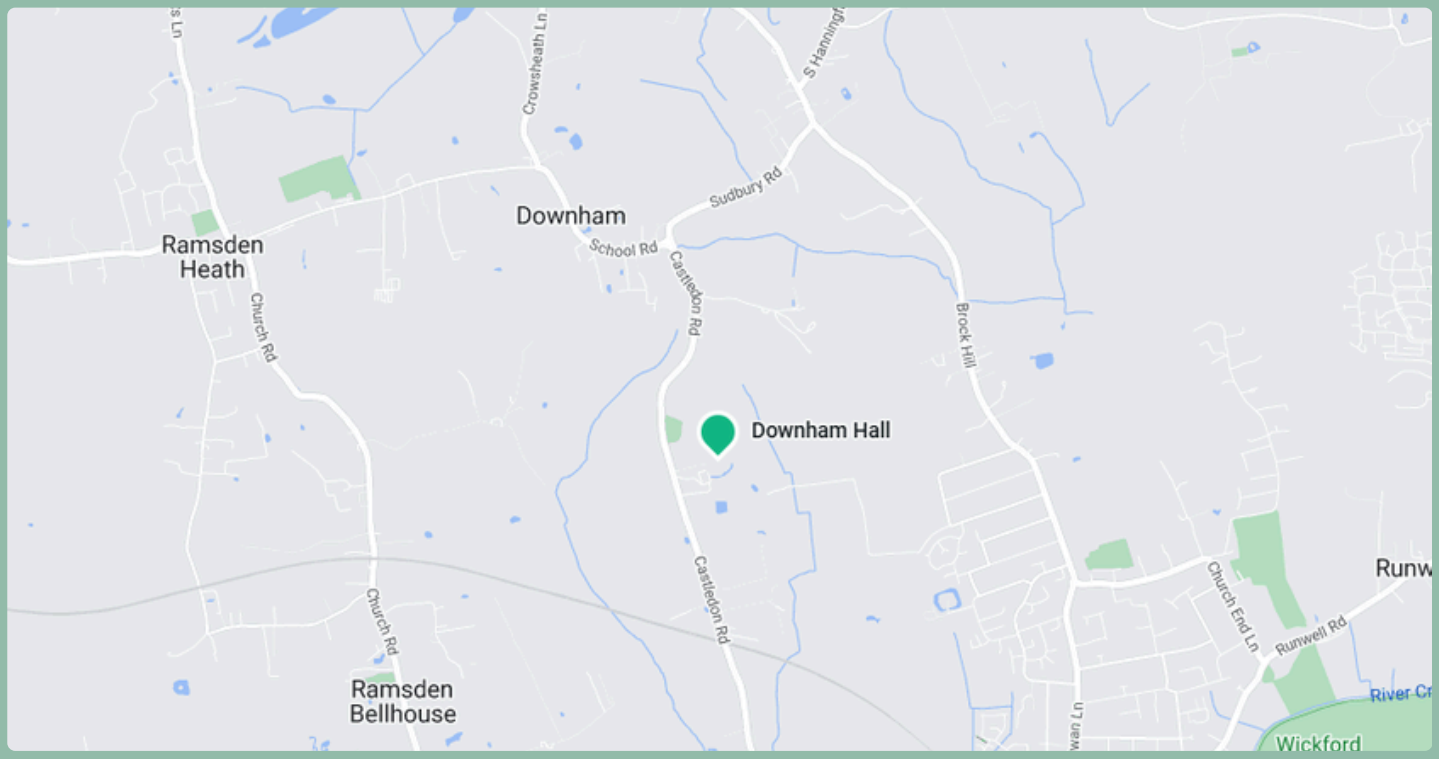
Main courses

- Mediterranean chicken, roasted vegetables and herby diced potatoes
- Thai green chicken or vegetable curry, sticky rice, Thai salad
- Chicken tikka masala, basmati rice, naan breads, mango chutney, onion salad
- King prawn and chorizo paella, fresh crusty bread
- Beef lasagne, garlic bread (or fresh crusty bread), rocket and parmesan salad
- Roasted vegetable lasagne, garlic bread (or fresh crusty bread) rocket and parmesan salad
- Chilli con carne, long grain rice, tortilla chips, homemade salsa, guacamole
- Beef stroganoff, fresh egg pasta or long grain rice, sauteed vegetables
- Sweet potato and chickpea chilli, spiced cous cous
- Macaroni cheese with sun blush tomatoes, fresh crusty bread, rocket and parmesan salad

Desserts

- Apple Crumble with vanilla custard
- Sticky toffee pudding with toffee sauce
- Profiterole with vanilla cream and chocolate sauce
- Tiramisu
- Amalfi Lemon tart
- Baked vanilla cheesecake with berry compote
- Cheeseboard (+£5 supplement)

Our North Wing Restaurant has been awarded 2 AA Rosettes



Downham Hall is well-connected, with Wickford Train Station offering direct services to London Liverpool Street in under 40 minutes

By car, it's a 45-minute drive to central London via the A13 or M25.

DOWNHAM
HALL

01268 422464 info@downhamhall.com www.downhamhall.com