

Conference Brochure



The **Regency Park Hotel** offers extensive meeting facilities.

All our meeting rooms are purpose-built with natural daylight and air cooling and with meeting space capacity ranging from **4 to 180 delegates**, we can cater for all types of corporate events; from interviews and training courses to large seminars, presentations and exhibitions.

With **108 spacious and luxurious bedrooms** ranging from standard doubles & twins to deluxe rooms and suites, we have substantial accommodation space to house delegates and trainers for your event.

All our accommodation comes with easy access and complimentary Wi-Fi.

The Regency Park Hotel also has extensive **outdoor space**, which can be used to host car launches, barbeques and a range of team building activities. With a passionate, highly experienced team focused on service delivery, we can cater for every type of event. No matter how large or small your event may be, you will feel reassured you're your business is in safe hands, allowing you to focus on what matters most...your delegates.



Delegate Packages

Our day delegate rates are based on minimum numbers of 10 and are inclusive of the following:

- Main meeting room hire
- Arrival tea, coffee with a selection of pastries
- Mid morning tea, coffee and biscuits
- Working buffet lunch served close to your meeting room
- Afternoon tea, coffee and cake
- Wireless internet access in your meeting room TV,
LCD projector, screen & flipchart
- Mints and mineral water
- Delegate stationery and pens
- Meeting survival kit

Our 24 hour delegate rates are based on a residential meeting for minimum numbers of 10 and are inclusive of the following:

- 3 course dinner in the Watermark Restaurant
- Overnight accommodation
- Full English cooked breakfast
- Complimentary use of
the hotels Health Club facilities



Meeting Room Capacities/Dimensions



Room Name	Theatre	Classroom	Cabaret	Boardroom	U-Shape	Floor	Dimensions (m)	Ceiling Height
Parkland Suite	200	80	80	70	70	Ground	20.1 x 9	3 – 3.5m
Suite 1	120	40	50	40	40	Ground	12.3 x 9	3 – 3.5m
Suite 2	60	20	30	25	25	Ground	7.8 x 9	3 – 3.5m
Paris Suite	95	50	60	50	45	Ground	13.6 x 7.6	2.56 m

Something Extra

Sometimes a little something extra is required to get the most out of your delegates, so why not enhance the above packages by upgrading one or all of your refreshment breaks with the below:

- Bacon rolls on arrival £5.00
- Fruit bowl (per 5 people) £7.50
- Jugs of orange juice £8.00

Equipment Hire

We are happy to arrange any equipment requirements for your meeting or event and can provide prices on request

Hotel Information

Your Contact:

Meeting and Events Sales Coordinator – Agnes Grzechnik

Direct Dial - 01635 588 706

Email – events@regencyparkhotel.co.uk



Our Location:

The hotel is situated in Thatcham on the outskirts of Newbury.

We are conveniently situated just off the A4, just a short drive from the A34 and Junction 13 of the M4.

For delegates travelling via train we are 3 miles from Newbury station which has direct links to London. For any delegate who may be travelling from abroad we are located 43 miles from London Heathrow.

Our Facilities:

Complimentary car parking for 200 cars Next

Day laundry & dry cleaning

Complimentary Wi-Fi internet access throughout the hotel

Watermark Restaurant

Health Club & Spa

Fully equipped gymnasium

