



CORPORATE EVENTS



AT THE GRIFFIN...

Set in the beautifully restored old town of Amersham with easy access to the Metropolitan Line & London Heathrow - The Griffin is the perfect place to host your next Corporate Event.

Providing professional facilities alongside exceptional food & attentive service: if you're planning a team-building away-day, a client dinner, or a company celebration, our versatile spaces & tailored packages are the perfect fit.



BOOKING & AVAILABILITY

If you are interested in hosting a Corporate Event with us:

Contact The Griffin's Events Team with your date in mind:
events@griffinamersham.co.uk | 01494 326826

We would be more than happy to arrange an appointment
for you to come & view the spaces.

Let us arrange the finer details
so you can focus on the success of your event.



CORPORATE EVENT SPACES

The Boardroom & The Assembly Room



THE BOARDROOM

Seated capacity of 10

All hires include Filter Coffee & Tea, Tap Water,
Interactive 65" Screen & a whiteboard



THE BOARDROOM

The Boardroom has a maximum seated capacity of 10
All hires include Filter Coffee & Tea, Tap Water,
Interactive 65" Screen & a whiteboard

Full Day Hire | £200 + VAT

08.00am - 16.00pm

Half Day Hire | £150 + VAT

08.00am - 12.00pm | 13.00pm - 17.00pm

Hourly Rate Hire Fee | £60 + VAT

Our prices do not include VAT
& a discretionary 13% service charge will be added to your bill.

The image shows a grand, dimly lit room with dark wood paneling and a high ceiling. A large, ornate chandelier hangs from the ceiling. In the center, there is a fireplace with a white mantelpiece. Above the mantelpiece is a large, framed picture of a fish. The room is furnished with several armchairs, including a green velvet one and a brown leather one. The text "THE ASSEMBLY ROOM" is overlaid in the center of the image.

THE ASSEMBLY ROOM

Seated capacity of 30 & standing capacity of 60

All hires include Filter Coffee & Tea, Tap Water,
Interactive 85" Screen



THE ASSEMBLY ROOM

The Assembly Room has a maximum seated capacity of 30
& a maximum standing capacity of 60
All hires include Filter Coffee & Tea, Tap Water,
Interactive 85" Screen

Full Day Hire | £300 + VAT

08.00am - 16.00pm

Half Day Hire | £200 + VAT

08.00am - 12.00pm | 13.00pm - 17.00pm

Hourly Rate Hire Fee | £80 + VAT

Our prices do not include VAT
& a discretionary 13% service charge will be added to your bill.



CORPORATE CATERING OPTIONS

We take pride in offering a variety of delicious & freshly prepared menu options for all corporate events. To ensure the best experience for you and your guests, we ask that no outside food is brought into our spaces.



BREAKFAST & LUNCH

We offer a range of catering choices, including:

Croissants & Pain au Chocolates | £5 per head
Freshly prepared Ourdough Bakery pastries

Light Lunch | £25 per head
2 Sandwich Combinations, Seasonal Salad, Skinny Fries

Classic Lunch | £35 per head
3 Sandwich Combinations, 2 Seasonal Salads, Skinny Fries

Afternoon Petit Fours | £5 per head
Freshly Baked Chocolate Brownie & Carrot Cake

SAMPLE ITINERARY

09.00am | Guest arrival & welcome

Freshly Baked Pastries, Tea & Coffee on arrival

Welcome signage & table settings prepared by our team

09.30am | Morning Presentation

AV Set Up provided, Seated theatre-style

11.00am | Workshop Session

Breakout areas available for group discussions

Optional Whiteboard provided

12.30pm | Lunch

Classic Lunch served

3 Sandwich Combinations, 2 Seasonal Salads, Skinny Fries

13.30pm | Afternoon Session

Continued Presentations or team brainstorming

15.00pm | Petit Fours

Freshly Baked Brownie & Carrot Cake

17.00pm | Wrap-Up & Networking Drinks

Cocktails in Main Restaurant

18.00pm | Early Dinner Reservation



FAQs

DO YOU OFFER AUDIO-VISUAL (AV) EQUIPMENT?

Yes. We have a high quality sound-system,
85" or 65" Frame TV & microphones available upon request.

IS PARKING AVAILABLE NEAR-BY?

Yes we have on-site parking.
Accessible via the back of the restaurant via Whielden Street.

DO YOU REQUIRE A DEPOSIT?

Yes we do require a 50% non-refundable deposit
to secure the booking.



FAQs

DO YOU CATER FOR DIETARY REQUIREMENTS?

Yes we can accomodate vegetarian, vegan, gluten-free
& other dietary needs with advance notice.
Just let us know when confirming your final guest list.

DO YOU OFFER HALF-DAY RATES?

Yes we offer both half-day & full-day bookings.
Let us know your timeframe,
and we'll tailor a package that fits your schedule.

CAN WE DO A SITE VISIT BEFORE BOOKING?

Yes of course.
Our Events Team will walk you through the space,
discuss requirements and answer questions in-person.
