



West Lodge Park

YOUR LONDON RETREAT



YOUR PERFECT WEDDING



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Combining historic elegance with contemporary service, West Lodge Park is one of North London's grandest wedding venues.

Our magnificent grounds, unique reception rooms, and exquisite guest suites will provide the perfect setting for your event. Our expert staff and talented chefs will work tirelessly to ensure that your celebration is one to remember.

Whether you're looking for a large-scale party, an intimate celebration with those who matter most to you, or an outdoor event in the heart of our 35-acre arboretum, there's plenty to make you say 'I do' to a West Lodge Park Wedding.

We look forward to welcoming you



Our romantic wedding venue caters to all manner of weddings, civil ceremonies and receptions, having hosted many happy couples who have chosen our traditional hotel for their very special day.

Whether you are expecting ten or 200 guests we will ensure that your wedding is designed to truly reflect you and your partner's dream wedding.



West Lodge Park Suite

Boasting high ceilings, large sash windows, chandeliers and original artwork, the West Lodge Park Suite is the perfect setting to host the most special day of your life.



You'll enjoy exclusive use of three stunning rooms, two conservatories, two private patios, and a manicured lawn. It will be a day steeped in a rich sense of history and occasion. One that enhances every moment, from reception drinks in the ornate surroundings of the Coventry Room, to your grand entrance down the beautiful main staircase, and everything else beyond.

On the day...

Guests will be welcomed at the front of the hotel and escorted to the Coventry Room, where a fine selection of refreshments and Champagne will be available for everyone to enjoy as your guests take in the beautiful views of the surrounding estate.

It's almost time to begin the ceremony! The Master of Ceremonies will invite guests to take their seats. The bride and bridal party will make their grand entrance, and once all parties are in place, the officiant will begin the ceremony.

Welcome to the start of your new life together!
Now it's time to celebrate!

After you've experienced the magic of your ceremony, you can now spend time with your guests enjoying Champagne and canapés against the backdrop of our majestic grounds, and a sumptuous wedding breakfast served in elegant surroundings.

It's a truly amazing space, one that's as suited to heartfelt speeches as it is evenings filled with food, drink and dancing.

John Evelyn Suite

The John Evelyn Suite is one of the finest banqueting and conference rooms in North London, named after the diarist John Evelyn who visited West Lodge in 1676. With access to a private terrace, conservatory and of course our arboretum, you and your guests can relax and celebrate in classic elegance, take in incredible views, and bask in the sense of grandeur and glamour this stunning suite evokes.



The Lancaster Suite

Rich in history with stunning portraits adorning the walls. Comprised of the The Lancaster Room and The Chandos Room, The Lancaster Suite at West Lodge Park is the perfect location for wedding receptions, with its spacious dining area and beautiful outdoor area. Traditional or relaxed, classic or contemporary, the fine surroundings of our original art-lined receiving rooms, or weather permitting, our manicured lawn, offers a unique backdrop to your special day.



The King Charles Room

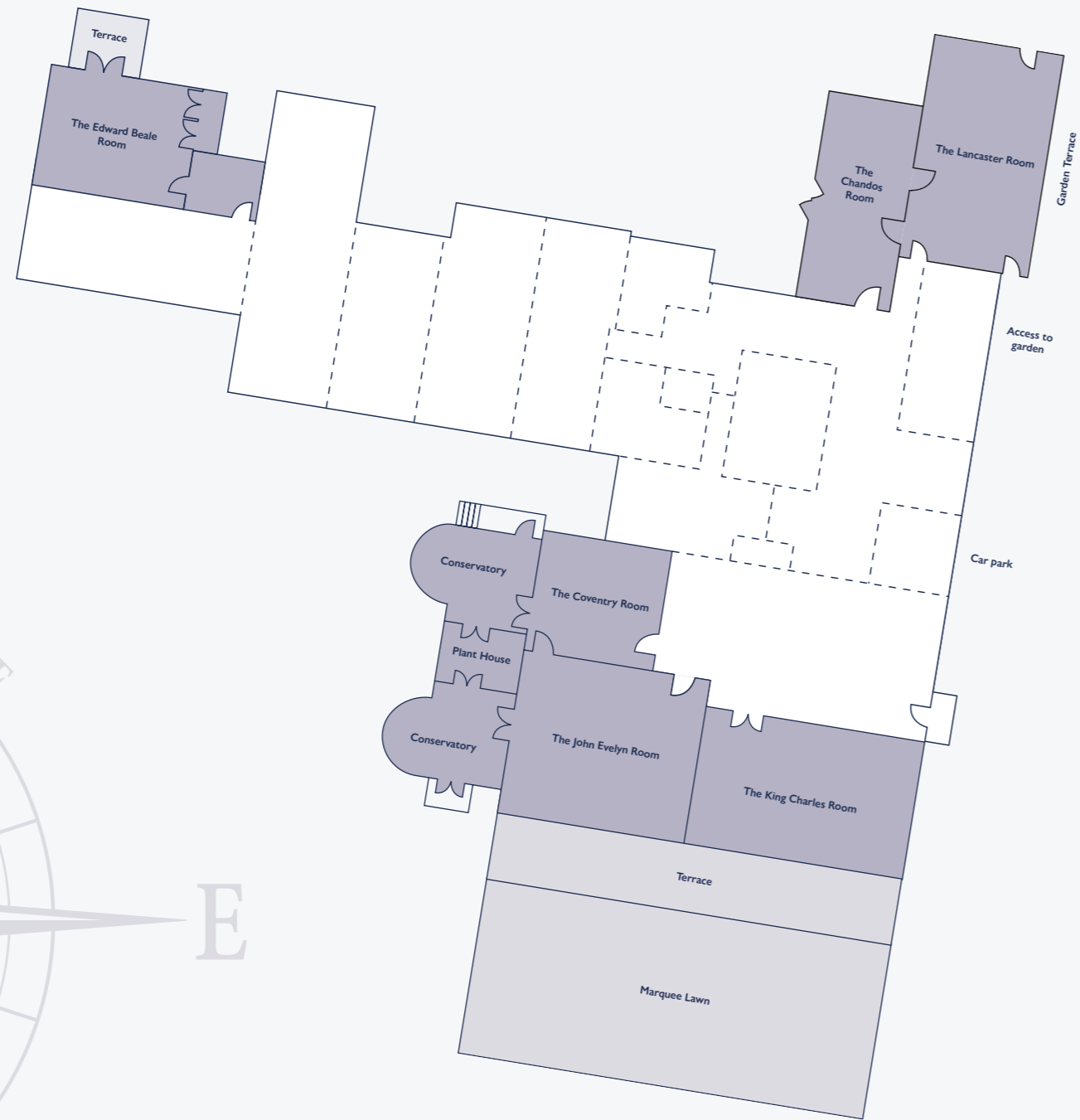
With its high ceilings, and elegant chandeliers, the King Charles Room provides an intimate setting for your special day. When you book exclusive use of this room and the adjoining terrace, you'll be surrounded by a sense of history, and have free reign to add your own personal touches too. This richly decorated room is ideal for a smaller group of family and friends, gathered to witness your wedding ceremony.



The Edward Beale Room

The Edward Beale Room is a charming, intimate wedding room with a warm, inviting ambiance for your special day. With two terraces, a lobby and air conditioning, and direct access to 35 acres of beautiful gardens surrounding the hotel, you'll have plenty of space to celebrate! Wedding ceremonies in this space are small and personal, perfect for a private celebration with family, friends, and the people who matter most.





Capacities

West Lodge Park Suite

Ceremony	70
Round tables	126
Top table and rounds	125
Top table, sprigs and rounds	129

Informal Evening Party

For the evening party, your room is transformed to include a dance floor, buffet table and a bar.

John Evelyn Suite

Ceremony	70
Round tables	99
Top table and rounds	98
Top table, sprigs and rounds	102

Informal Evening Party

For the evening party your room is transformed to include a dance floor, buffet table and a bar.

Lancaster Suite

Ceremony	80
Round tables	54
Combination layout	44
Top table & sprigs	60
Oval	30
Informal	60

King Charles Room

Ceremony	35
Round tables	27
Combination layout	26
Top table & sprigs	26
Oval	20
Informal	30

Edward Beale Room

Ceremony	35
Round tables	27
Combination layout	26
Top table & sprigs	26
Oval	18
Informal	30

Marquee

Capacity	200
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Garden Pavilion

Ceremony	100
Informal	100



During the summer months weddings may take place within our magnificent gardens at West Lodge Park's charming Garden Pavilion.

Set among the trees our garden pavilion's oak structure and adjacent lawns will provide the perfect backdrop for your ceremony as your friends and family come together in celebrating the moment you tie-the-knot.

This unique setting can cater for ceremonies, canapé or drinks receptions for up to 100 guests during the afternoon or evening. If you would like to host both your ceremony and reception at the garden pavilion, please speak to our expert wedding planners who would be able to discuss your bespoke planning options.

North London's premier wedding marquee

Exchange your vows in our grand marquee, surrounded by the splendour of 35-acres of nationally-renowned arboretum. Consider this space your blank canvas, on which to create the unique and personal wedding event of your dreams.

As guests arrive, they'll be greeted in the stunning John Evelyn Room. With the scene set for a glorious and unforgettable day, there'll be plenty of opportunity for your photographer to capture incredible images against spectacular backdrops.

The wedding ceremony will take place in the marquee or outdoors at the pavilion where guests will enjoy the beautiful, natural backdrop of the surrounding gardens.

Our team will be delighted to take care of every detail during the day, so you can relax and take it all in.



Civil Ceremonies

Whether you would like to hold your wedding ceremony among the blossom during spring, or host a classic winter wonderland theme, West Lodge Park is the perfect setting for both a civil wedding ceremony and reception alike. Our stunning venue is available throughout the year on weekdays and during the weekend from 8.00 am to 6.00 pm.

Our licence allows us to hold your ceremony in a variety of function rooms to suit your needs. If you are hosting an intimate ceremony of up to ten, our John Evelyn and Coventry Conservatory rooms are available. For those with a guestlist of up to 100, our outdoor Garden Pavilion is an idyllic setting in the warmer months.

Music may be played as your guests arrive before the ceremony or throughout. The Registrar asks that the nature of this music must be secular, suitable, seemly, and dignified. Any query regarding specific musical items must be referred to the Registrar who will be happy to work with you.

Our wedding planners will offer support and guidance to design a personalised ceremony including the readings and vows that mean the most to you, followed by a reception with your guests to continue to celebrations.





Licensed capacities set out in a theatre style for each room for wedding ceremonies:

Garden Pavilion	100 persons
Lancaster Room	80 persons
John Evelyn Room	70 persons
Edward Beale Room	35 persons
King Charles Room	35 persons
Chandos Room	20 persons
Coventry Room	20 persons
Coventry Conservatory	10 persons
John Evelyn Conservatory	10 persons

To discuss holding your ceremony at West Lodge Park, please speak to one of our expert wedding planners. Our planners will be happy to talk through special pricing options for your ceremony, as well as bespoke options for your reception, which we would be delighted to host.

The Registrar

The Registrar is available seven days a week, including bank holidays.

To arrange a civil ceremony you need to contact:

Superintendent Registrar

Enfield Registry Office, Gentleman's Row, Enfield, Middlesex EN2 6PT

Telephone: 020 8379 1000

All couples are legally required to give notice of marriage to the Superintendent Registrar in the district in which they live 28 clear days before the day of their wedding.



Stay the night

Stay in one of our beautiful rooms on the eve of your wedding and start preparations in style, removing the stress and rush of travelling on the day itself. Invite your closest guests for an exclusive dinner. Not only will you enjoy some undisturbed, quality time together ahead of the main event, guests who have travelled to be a part of your wedding can stay over too.

The next morning we can offer you an incredible breakfast of fresh pastries and a lightly cooked breakfast. If there are any special requests, we are more than happy to oblige – anything to make your day as special as possible. A bespoke wedding breakfast can also be served for you and your guests on the terrace.

Your first night as a married couple

Celebrate your first night as a married couple in the epitome of romance, tranquillity, and sheer indulgence. Our exquisite honeymoon suite is the ultimate retreat for a blissful hideaway. Enjoy the opulence of the rose-petal-adorned bedroom, savour the taste of hand-crafted chocolates, and toast to your love with a bottle of chilled Champagne. Wake up to a Champagne breakfast served right to your door, at a time that suits you best.

Experience sheer luxury in our stunning honeymoon suite, complete with a king-size bed and breathtaking views of our picturesque gardens

Our food

At West Lodge Park we are incredibly proud of our reputation for delicious, high-quality food. Not just for our wedding guests but for all our guests, 365 days of the year.

Whether you are planning an intimate ceremony for a handful of guests or an extravagant gathering for hundreds, the quality and service you will receive from our hospitality team is of the highest calibre.

From the initial planning stages we work with our wedding couples to ensure that their menu choice will be as memorable and enjoyable as every other part of their day. Our talented team can recommend seasonal choices and specialities to suit both your taste and your budget.





The little things

Master of ceremonies

We would recommend a toastmaster, who will efficiently assist with the smooth running of your day and help with announcements. Alternatively, our Events Manager will be able to provide these services to you on the day.

Wedding cake

We request that your cake maker delivers your wedding cake to the hotel on the day of your wedding. We have a 15" or 12" silver round or a 14" square cake stand with silver knife available on a complimentary basis.

Linen

All our linen is white. You may wish to hire chair covers and sashes. We recommend you order these in plenty of time from one of our trusted suppliers.

Menus, table plan and place cards

We ask you to deliver your final table plan and place cards to the hotel two days prior to your wedding. Our board for displaying table plans is A1 size in landscape. We will supply you with a floor plan so that you can show us where you would like each table positioned in the room and we will also ask you to complete a plan for each individual table so we know where each guest should be seated. We can produce your place cards, menus and table plan on a complimentary basis. If so, we would request the information seven days before the wedding.

Children

Children aged twelve and under may eat a smaller portion of the adult menu, which is charged at 2/3 of the adult price, or a meal from our children's menu. We have a number of highchairs and booster seats available. Please request these when meeting with your wedding co-ordinator 4 weeks prior to your wedding.





Wedding Checklist

12 - 18 Months

- Decide on budget
- Begin building your guest list
- Book wedding venue
- Gather invitation ideas
- Order and send out save the dates

10 - 12 Months

- Choose your bridal party
- Research and contact wedding suppliers
- Purchase wedding dress
- Contact registrar

8 Months

- Purchase bridesmaid dresses
- Purchase mens formalwear
- Decide on colour scheme and theme

6 Months

- Order wedding rings
- Create menus and seating plan
- Book hotel accommodation
- Book honeymoon

3 Months

- Purchase bridal gifts
- Choose ceremony music
- Schedule hair and make up trials
- Schedule wedding dress alterations

1 Month

- Organise your something old, new, borrowed and blue
- Schedule final dress fitting
- Obtain official documents for ceremony
- Finalise guest count

The small print

Appointments to discuss your wedding

We suggest a meeting with your wedding co-ordinator to discuss the details for your wedding takes place 4-6 weeks prior to the day. Appointments can be made through the Events Office and are available from 8.30am – 6pm Monday to Friday. A limited number of appointments are also available on a Saturday.

Music

In order to comply with the requirements of our Public Entertainment Licence and for the comfort of our residents, we require music to finish at 11.30pm and the noise levels will be monitored during the event. Either a DJ or live band can be arranged but should be from our approved supplier list or approved by our Director of Music if not.

Deposits and payments

An initial deposit of £500 is required to secure your booking. A further payment based on your contracted minimum number of guests multiplied by the minimum menu spend is required twelve weeks prior to your wedding. 100% of the estimated total cost is required 28 days prior to your wedding day. All balances should be checked and settled on departure. In the unfortunate event that you need to cancel your wedding, cancellation charges will apply, as per our terms & conditions, unless we are able to re-sell the facilities for the same value.

The house and gardens

Some areas of the house and gardens have uneven surfaces and you and your guests should take care. Children must be accompanied by an adult at all times, particularly near the ponds and beehives.

Special notes

We welcome our guests to enjoy the private open-air terrace, and surrounding gardens. However, we request that wedding guests do not gather in the Main Terrace or Terrace Bar so that we can ensure we meet our commitments to hotel guests while also providing an enjoyable experience for everyone involved.





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We'd love to hear from you

Our team would love to talk to you about your special day! Please feel free to contact us, we're always happy to answer any questions you may have.

Call us on **020 82163943**

or send us an email via wlpweddings@bealeshotels.co.uk

West Lodge Park, Cockfosters Road, Hadley Wood, Enfield. EN4 0PY