



Oaklands Park

A HOTEL WITH HISTORY

WEDDINGS

CEREMONIES | RECEPTIONS | CELEBRATIONS

CONGRATULATIONS





Congratulations on your engagement! It is now time to start planning your perfect wedding, and we are so pleased that you are considering Oatlands Park Hotel as your venue to host such a special day.

We pride ourselves on our personal service from the initial enquiry through to the deliverance on the day, and have a lot to offer you to ensure the day is perfectly bespoke to your requirements.

With an experienced team to guide you through the planning process, you are guaranteed a warm and personal service designed to make your big day run smoothly. We want to make the whole journey as easy as possible for you.

Get in touch to check availability, discuss ideas or to arrange an appointment to look around the hotel. We look forward to welcoming you.

T: 01932 847242
E: weddings@oatlandsparkhotel.com
W: www.oatlandsparkhotel.com
Instagram: @oatlands_park_hotel





ABOUT US

Overlooking the Broadwater Lake and with far reaching views over the Surrey countryside, Oatlands Park Hotel stands within 10 acres of parkland and is the perfect setting to hold your wedding celebration.

Oatlands Park Hotel is steeped in royal history as it was quite literally built for a king and queen. The magnificent grounds were originally the site of a grand Tudor palace built by Henry VIII in 1538. Other monarchs, including Elizabeth I, James I and Charles I, also resided at Oatlands during their reign.

Over the centuries, the house and grounds have been rebuilt and remodelled several times, and in different styles, by a string of wealthy tenants. Oatlands Park opened as a hotel for the first time in 1856.

The current owners bought the hotel in 1986 and have lovingly restored and refurbished it, retaining the unique character of the listed buildings and grounds.

Oatlands Park Hotel is now a 4-star country house hotel and a very popular wedding venue throughout the year. The stunning views offer plenty of photo opportunities and our gardens allow more space to entertain guests too.

We have a range of impressive event spaces available to host your special day, from catering for the small and intimate, to the larger festive weddings.





CIVIL CEREMONIES & PARTNERSHIPS

We have a total of four rooms licensed for civil ceremonies and partnerships at Oatlands Park Hotel.

Our licensed rooms all hold different capacities, whether it's for intimate parties or larger weddings.

Our licensed capacities must include everyone in the room, so please ensure you include yourselves, your guests, the registrars, photographers, videographers and all babies and children when considering which space is the most suitable.

If you choose to use the same event space as for your reception, there is a one-off ceremony set up fee payable of £500.00 to cover our staffing costs for set up and turning of the room. Alternatively you may prefer to hold your ceremony in a separate space, in which case a room hire fee will apply.

If you choose to hold your ceremony with us at Oatlands Park Hotel, you will also need to contact the Surrey Ceremonies Office to check availability for a registrar to conduct your service.

We highly recommend checking their availability before you confirm your date with us. You can make a booking up to two years in advance of the day of your ceremony.

The Register Office is unable to predict the demand on any particular day and bookings are taken on a first come, first served basis. At the time of booking you will be required to pay the costs of the ceremony in full by debit/credit card. Pricing varies from £475.00 - £635.00 depending on your chosen date.

Please note the registry office has a limited amount of time-slots depending on the day of the week.

CONTACT DETAILS: THE SURREY REGISTER OFFICE

T: 01372 832806 | W: www.surreycc.gov.uk/registration

E: registration.ceremonies@surreycc.gov.uk

Opening times: Monday, Tuesday, Thursday, Friday 9am - 4.30pm, Wednesday 9.30am - 4.30pm



MULBERRY

With spectacular views overlooking Broadwater Lake and our landscaped gardens, the Mulberry offers a truly beautiful setting. It is situated on the ground floor with high ceilings, neutral colours and natural daylight. The Mulberry offers you a grand canvas to decorate and style as you wish for your dream wedding.

It's an ideal space for your whole wedding day, from holding up to 150 guests for your civil ceremony and up to 120 guests for your wedding breakfast and evening entertainment.

An experienced member of our operations team will be on hand to help to ensure your special day runs smoothly.

The team are quick and efficient at changing over the room, ready for your wedding breakfast as a married couple.

The Mulberry also incorporates a private bar, giving you and your guests exclusive use of the whole suite.

CAPACITIES:

- Theatre: 150
- Banqueting: 160
- Reception: 200
- Dinner Dance: 120





YORK SUITE

Our largest space is the York Suite, boasting its own private bar and kitchen to cater only for you and your wedding guests. The room lends itself to any colour scheme you choose for the day.

The room also benefits from subtle, flexible dividers, allowing it to host smaller ceremonies and evening receptions when closed, and a capacity of up to 300 guests when open.

If you choose to use the same event space for your reception, there is a one-off ceremony set up fee payable of £500.00 to cover our staffing costs for set up and turn around of the room.

Alternatively, you may prefer to hold your ceremony in a separate space, in which case a room hire fee from £3,500 will apply.

CAPACITIES:

Theatre: 312

Banqueting: 300

Reception: 420

Dinner Dance: 240





LA TERRAZZA

This space offers natural daylight, perfect for bringing the outside in, all year round. As well as floor to ceiling windows to frame the picturesque lawn, there is a retractable roof and glass bi-folding doors.

An inbuilt BBQ also awaits, ready to fuel your guests with delicious treats. You will have direct access to our gardens too for extra space.

CAPACITIES:

Theatre: 160

Banqueting: 108

Reception: 250

Dinner Dance: 72





INTIMATE OPTIONS

CROMWELL SUITE



The Cromwell Suite is ideal for small-scale parties and is licensed for civil ceremonies.

The neutral grey and white tones, high ceiling and natural daylight offers a great canvas for your wedding.

It has a separate private foyer leading into the room for reception drinks, canapes or extra space.

- > Civil ceremonies: Up to 75 guests
- > Dining: Up to 50 guests
- > Reception: Up to 70 guests
- > Room hire fee from £300

THE MARQUEE



The Marquee is located on the garden at the front of the hotel, next to the York Suite. It's a perfect space for reception drinks and an area for your guests to go if the York Suite is being turned around.

Inside the Marquee has flowing fabric from the ceiling to the floor and also carpet flooring. Guests can take advantage of the beautiful scenery and the Surrey countryside backdrop.

- > Reception: Up to 200 guests
- > Hire fee from £400

GARDEN ROOM



The Garden Room is classic and elegant, styled with neutral colours with copper accents.

The room has subtle historical characteristics such as a feature fireplace and backlit bookshelves that makes the space truly unique.

This room joins up with La Terrazza.

- > Civil ceremonies: Up to 35 guests
- > Dining: Up to 36 guests
- > Reception: Up to 40 guests
- > Room hire fee from £200

YOUR WEDDING

We offer a package that can be upgraded.

This includes the following:

Hire of the York Suite for your Wedding Breakfast and Evening reception

A red carpet experience

A glass of Prosecco or a glass of Orange Juice per person for your drinks reception

Three course seated set menu

Tea, coffee and minted chocolates

Half bottle of house wine per person

A glass of Prosecco or orange juice for your toast drink

Cake stand and knife

White table linen, crockery, cutlery and glassware

Complimentary menu tasting for the engaged couple

Complimentary accommodation on the night of the wedding in a Feature room

A member of our team to assist you during the planning in the lead up to your wedding

An Operations Manager to look after you and your guests

Special accommodation rate for your guests

Complimentary car parking

This package is based on weddings with a minimum of 60 adults.

The package for 2021 is priced from £125pp.

The package for 2022 is priced from £130pp.

Our prices are including VAT at the prevailing rate.

Children aged 3-12 years are charged at 50% of the adult rate and under 3's go free.

Prices valid from 1st October 2019 onwards and prices are subject to changes.

An additional fee of £3,500 will apply for the Mulberry.





ACCOMMODATION

We can comfortably accommodate large wedding parties, with 120 bedrooms across several categories, including our stunning feature rooms. Each bedroom offers the very best in elegance, comfort and style, and many rooms also have tranquil views of the beautiful Surrey countryside and Broadwater Lake.

Individually styled and furnished to the highest standard, our guest rooms boast a range of modern conveniences for your comfort. Whether you need somewhere to stay before and after your wedding day, or a place to get your Bridesmaids and Groomsman ready, start the day in style at Oatlands Park Hotel.

FACILITIES AND GUEST SERVICES INCLUDE:

Comfortable beds, en-suite bathrooms, air conditioning, complimentary wifi, desk and chair, tea and coffee making facilities, concierge service, iron, ironing board, hairdryer, 24 hour room service, satellite TV, same day laundry service.

Our bed and breakfast rates start from £99.00 for a single or double occupancy.

To book a room, please call 01932 847242 (option 1) or email reservations@oatlandsparkhotel.com

Please note we cannot always guarantee refurbished bedrooms.



EXCLUSIVE USE

Tie the knot in the ultimate style when your dream hotel is all yours. Make the place your own and transform your special day into an unforgettable occasion at Oatlands Park Hotel.

Discover the finest hidden Jewel with the real experts. Whatever your style you can be assured that our personal knowledge and expertise will ensure that we are the perfect venue for you.

Prices from:

2021/2022: £35,000 inc VAT

Terms and conditions apply. Excludes food and beverage. An additional charge will apply. Exclusive use is available from 3pm on the day of arrival to 9am the following morning.

T: 01932 847242

E: weddings@oatlandsparkhotel.com

W: www.oatlandsparkhotel.com

Instagram: [@oatlandsparkweddings](https://www.instagram.com/oatlandsparkweddings)



Oatlands Park
HOTEL





FAQS

CAN WE SUPPLY OUR OWN DRINKS?

Unfortunately not. We do not offer a corkage option on our wedding packages. If there is a specific wine or drink that you would like to have served on your day please ask and we can try and source it for you.

WHAT TIME CAN WE/OUR SUPPLIERS ACCESS THE VENUE FOR SET UP/DELIVERIES?

We generally offer access from 11.00 for set up however this may be subject to change. We recommend you check with us before confirming timings with your suppliers.

WHAT TIME CAN OUR FUNCTION GO ON UNTIL?

Events in the Mulberry can run until midnight. In the York Suite events may finish at 01.00hrs Monday to Saturday but must end no later than midnight on Sundays.

IS THERE PARKING AVAILABLE?

Yes, we have over 180 spaces available within our secure car park. Parking charges apply and spaces are available on a first come, first served basis.

DO YOU PERMIT NAKED FLAME?

Candles and small flames such as those used in a Hindu ceremony are permitted. Our alarms will need to be deactivated during a ceremony. Candles must be housed in an appropriate holder.

ARE WE ABLE TO USE THE HOTEL GROUNDS FOR PHOTOGRAPHS?

Yes. Please note we must consider timings for this as we may have other functions going on in the hotel at the same time.

DO YOU PROVIDE A DANCE FLOOR?

We have a white LED dance floor available to hire for £600.

SHOULD WE TAKE OUT WEDDING INSURANCE?

Wedding insurance can protect you against a range of unfortunate events. We recommend you to take out insurance for your wedding.

DO YOU PROVIDE STORAGE FOR WEDDING PRESENTS OR OTHER ITEMS?

Unfortunately we cannot offer any storage rooms. All gifts, belongings, hired items, decorations, table centres, chair covers, equipment and so forth must be collected from your function suite at the end of your event by you or your suppliers, unless prior agreement has been sought with Oatlands Park Hotel. Items can be stored with you in your bedrooms or removed from site.

IS LIVE MUSIC PERMITTED?

Yes. Live music and bands are permitted in both the Mulberry and the York Suite. Whilst we do not have a sound limiter we do kindly request that consideration is taken so as not to inconvenience other hotel guests or our neighbours.

SMOKING POLICY

Smoking is not permitted anywhere inside the York Suite or Oatlands Park Hotel. Smoking is only permitted in designated outside areas.

CAN WE HIRE ANY OTHER PARTS OF THE HOTEL FOR OTHER PARTS OF OUR EVENT?

Yes. It is possible to hire other smaller function rooms subject to availability and additional venue hire fees.

ARE THERE ANY RESTRICTIONS WITH REGARD TO DECORATIONS AND THEMING?

You are welcome to decorate and theme the space as you wish. Please note however anything which requires to be fixed to a wall or the ceiling will require prior consent from the hotel and use of appropriate fixings. You must also arrange to install and remove all decorations afterwards.

CAN WE USE ANY SUPPLIERS FOR DECORATION AND ENTERTAINMENT OR ARE WE RESTRICTED TO THE HOTEL'S PREFERRED LIST?

We have a list of recommended suppliers that know the hotel well, but you are welcome to choose your own suppliers for entertainment, photography, decor and music.





Oatlands Drive, Weybridge, Surrey, KT13 9HB

Tel: +44 (0)1932 847242
Email: weddings@oatlandsparkhotel.com
Website: www.oatlandsparkhotel.com

 [/OatlandsParkHotelSurrey](https://www.facebook.com/OatlandsParkHotelSurrey)

 [@OPHotel](https://twitter.com/OPHotel)

 [@Oatlands_Park_Hotel](https://www.instagram.com/Oatlands_Park_Hotel)