



Oaklands Park
HOTEL

ROOM HIRE

WEDDINGS

CEREMONIES | RECEPTIONS | CELEBRATIONS

CONGRATULATIONS



Congratulations on your engagement! It is now time to start planning your perfect wedding, and we are so pleased that you are considering Oatlands Park Hotel as your venue to host such a special day.

We pride ourselves on our personal service from the initial enquiry through to the deliverance on the day, and have a lot to offer you to ensure the day is perfectly bespoke to your requirements.

With an experienced team to guide you through the planning process, you are guaranteed a warm and personal service designed to make your big day run smoothly. We want to make the whole journey as easy as possible for you.

Get in touch to check availability, discuss ideas or to arrange an appointment to look around the hotel. We look forward to welcoming you.

T: 01932 847242
E: weddings@oatlandsparkhotel.com
W: www.oatlandsparkhotel.com
Instagram: @oatlands_park_hotel





ABOUT US

Overlooking the Broadwater Lake and with far reaching views over the Surrey countryside, Oatlands Park Hotel stands within 10 acres of picturesque grounds and is the perfect setting to hold your wedding celebration.

Oatlands Park Hotel is steeped in royal history as it was quite literally built for a king and queen. The magnificent grounds were originally the site of a grand Tudor palace built by Henry VIII in 1538. Other monarchs, including Elizabeth I, James I and Charles I, also resided at Oatlands during their reign.

Over the centuries, the house and grounds have been rebuilt and remodelled several times, and in different styles, by a string of wealthy tenants. Oatlands Park opened as a hotel for the first time in 1856.

The current owners bought the hotel in 1986, they have lovingly restored and refurbished it, retaining it's unique character of the listed buildings and grounds.

Oatlands Park Hotel is now a 4-star country house hotel and a very popular wedding venue throughout the year. The stunning views offer plenty of photo opportunities and our gardens allow more space to entertain guests too.

We have a range of impressive event spaces available to host your special day, from catering for the small and intimate, to the larger festive weddings.





YORK SUITE

Our largest function space is the York Suite, offering exclusivity for your event, with it's own separate entrance and foyer area as well as boasting a private bar, kitchen and washroom facilities for only you and your wedding guests.

This room lends itself well to any colour scheme, theming and decorations you choose for the day.

The York Suite offers flexibility, with room dividers to host smaller ceremonies and evening receptions. When the York Suite is fully open it can cater for up to 240 guests for a dinner dance or up to 300 with a banqueting set up.

For larger standing receptions, you can host up to 420 guests too.

For dining options, you can choose from a list of our approved caterers. We've carefully selected caterers who offer a range of cuisines, and who we have close working relationships with. Alternatively, you can bring in your own external caterer for a supplement fee.

Whether you are looking to hold a party, wedding celebration, civil ceremony, reception drinks and more, the flexibility of the York Suite will be able to offer a perfect venue for you.



CIVIL CEREMONIES & PARTNERSHIPS

The York Suite is licensed for civil ceremonies & partnerships for a maximum of 350 guests which must include everyone in the room. This includes yourselves, guests, the registrars, photographers, videographers and all babies and children when considering which space is the most suitable.

If you choose to use the same event space as for your reception, there is a one-off ceremony set up fee payable of £500.00 to cover our staffing costs for set up and turning of the room. Alternatively you may prefer to hold your ceremony in a separate space, in which case a room hire fee will apply.

Looking to hold your ceremony with us at Oatlands Park Hotel? You will also need to contact the Surrey Ceremonies Office to check availability for a registrar to conduct your service.

We highly recommend checking their availability before you confirm your date with us. You can make a booking up to two years in advance of the day of your ceremony.

The Register Office is unable to predict the demand on any particular day and bookings are taken on a first come, first served basis. At the time of booking you will be required to pay the costs of the ceremony in full by debit/credit card. Pricing varies from £450.00 - £650.00 depending on your chosen date.

Please note the registry office has a limited amount of time-slots depending on the day of the week.

CONTACT DETAILS: THE SURREY REGISTER OFFICE

T: 01372 832806 | W: www.surreycc.gov.uk/registration

E: registration.ceremonies@surreycc.gov.uk

Opening times: Monday, Tuesday, Thursday, Friday 9am - 4.30pm, Wednesday 9.30am - 4.30pm

DRY HIRE OF YORK SUITE

Our dry hire package for the York Suite includes:

Hire of the York Suite from 10am - 1am (midnight finish on a Sunday)	Complimentary car parking (180 spaces on a first come, first served basis)
Private kitchen hire	1 x complimentary bedroom for the evening of the event
Private washroom facilities and entrance	On-site Operations Manager for your caterers

Furniture hire includes:

300 x banqueting chairs	1 x 3ft round cake table
25 x 6ft round banqueting tables	1 x red carpet
10 x 6ft trestle tables	

Our kitchen equipment includes:

Push through dish washer (under canopy hood with extraction)	Ansul fire suppression system, lever and instructions on wall
Single sink, hot & cold taps	2 x stainless steel storage tables
Drop off point & waste collection area	2 x carbon dioxide fire extinguishers
Hand wash sink, hot & cold taps	2 x working surfaces
Polar double door stainless steel upright fridge	2 x fire blankets
Double tier pass area with heating lights	First aid box

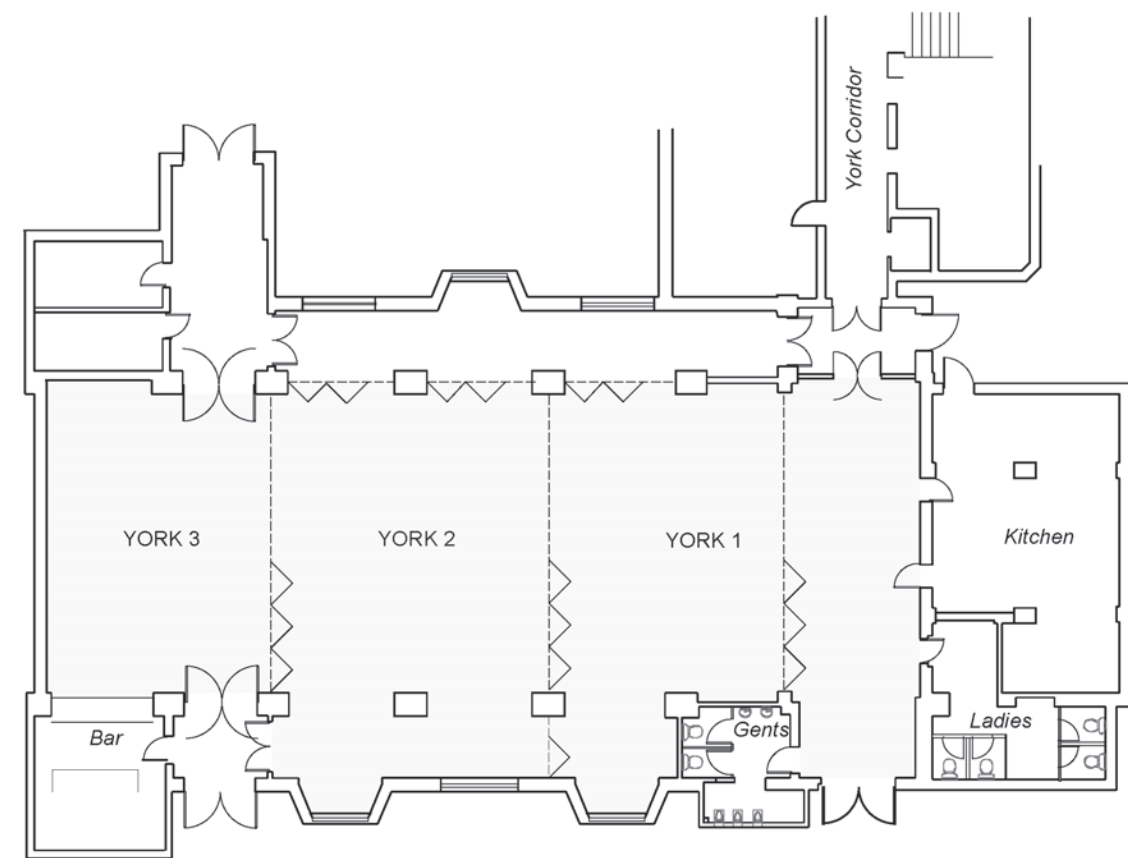
Under canopy, with extraction & Ansul system:

Rational 20 grit oven	2 x large single burners
Hobart freestanding double basket fryer	6 x single burner units
Solid top stove (600mm x 450mm)	

Please note: no other cooking appliances (gas or electric) are to be used in the York kitchen as there are no additional extractors or fire suppression present.



SUITE DETAILS



Capacities	Theatre	Banqueting	Reception	Dinner Dance
York Suite 1, 2 and 3	312	300	420	240
York Suite 1 & 2	204	168	300	120
York Suite 2 & 3	192	156	300	132
York Suite 1, 2 or 3	60	60	70	N/A

PRICING

Pricing 2022/23	Low Season (Jan, Feb, Mar, Nov)	Mid Season (Apr, May, Sep, Oct)	High Season (Jun, Jul, Aug, Dec)
Saturdays	£6,000.00	£6,500.00	£8,000.00
Fridays, Sundays & Bank Holidays	£4,000.00	£5,000.00	£6,500.00
Mondays to Thursdays <small>(Available during school holidays only)</small>	£4,000.00	£4,000.00	£4,000.00

If you wish to use the York Suite bar, there is a fee of £450.00 for this to be emptied and made available for your use.

All prices quoted are inclusive of VAT at the prevailing rate. Prices are subject to change.



OTHER SPACES FOR YOUR DAY

MULBERRY SUITE



With spectacular views overlooking the lake and landscaped gardens, the Mulberry offers a beautiful setting.

It's situated on the ground floor with high ceilings, neutral colours and natural daylight. The stately pillars and luxury furnishings offer an elegant backdrop for your wedding.

The space also incorporates a private bar, giving you and your guests exclusive use of the whole suite.

- > Civil ceremonies: Up to 150 guests
- > Dining: Up to 160 guests
- > Reception: Up to 200 guests
- > Room hire fee from £3,500

LA TERRAZZA



This space offers natural daylight, perfect for bringing the outside in, all year round. As well as floor to ceiling windows to frame the picturesque lawn, there is a retractable ceiling to take cover from the British weather when necessary.

Please note, we only allow caterers to serve cold canapés in La Terrazza due to health & safety of transporting hot food through the Hotel.

- > Dining: Up to 108 guests
- > Dinner & dance: Up to 72 guests
- > Reception: Up to 200 guests
- > Room hire fee from £750 for 2 hours

CROMWELL SUITE



The Cromwell Suite is another space perfect for small-scale parties and is licensed for civil ceremonies.

The neutral grey and white tones, high ceiling and natural daylight offers a great canvas for your wedding.

It has a separate private foyer leading into the room for reception drinks, canapés or extra space.

- > Civil ceremonies: Up to 60 guests
- > Dining: Up to 50 guests
- > Reception: Up to 70 guests
- > Room hire fee from £300

GARDEN ROOM



Slightly smaller than the Drawing Room, our Garden Room is classic and elegant, styled with neutral colours with copper accents.

The room has subtle historical characteristics such as a feature fireplace and backlit bookshelves that makes the space truly unique.

This room joins up with La Terrazza.

- > Civil ceremonies: Up to 35 guests
- > Dining: Up to 36 guests
- > Reception: Up to 40 guests
- > Room hire fee from £250

MARQUEE



The Marquee is located on the garden at the front of the hotel, next to the York Suite. It's a perfect space for reception drinks and an area for your guests to go if the York Suite is being turned around.

Inside the Marquee has flowing fabric from the ceiling to the floor and also carpet flooring. Guests can take advantage of the beautiful scenery and the Surrey countryside backdrop.

- > Reception: Up to 200 guests
- > Hire fee: (2 hours) Low & Mid season £750, High Season £1,000

Should you wish to hold multiple events in one day, it may be necessary to hire additional spaces within the hotel.

Please also bear in mind costs for holding a civil ceremony in a different room other than the York Suite.



ACCOMMODATION

We can comfortably accommodate large wedding parties, with 144 bedrooms across several categories, including stunning feature rooms. Each bedroom offers the very best in elegance, comfort and style, and many rooms either have tranquil views of the beautiful Surrey countryside or Broadwater Lake.

Individually styled and furnished to the highest standard, our guest rooms boast a range of modern conveniences for your comfort. Whether you need somewhere to stay before and after your wedding day, or a place to get your bridesmaids and groomsman ready, start the day in style at Oatlands Park Hotel.

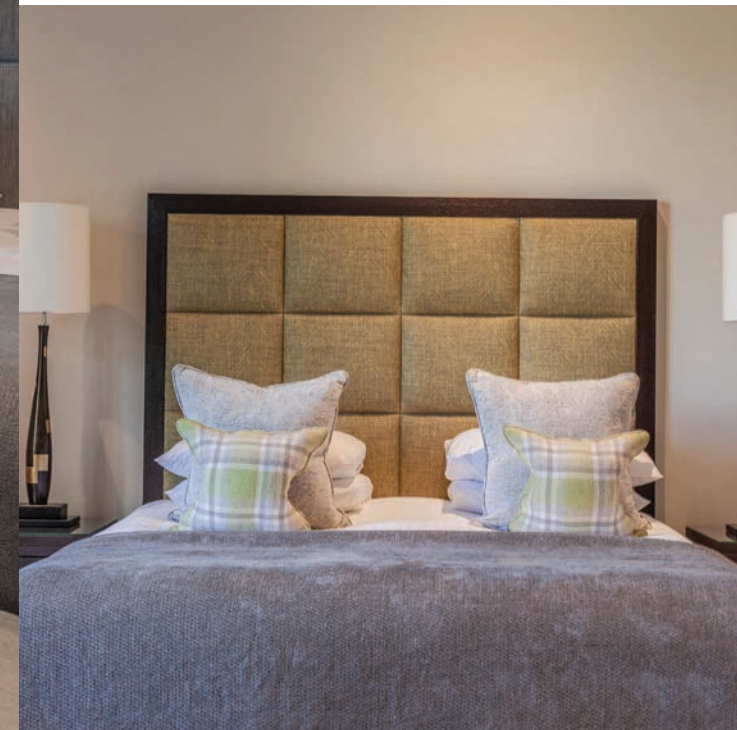
FACILITIES AND GUEST SERVICES INCLUDE:

Comfortable beds, en-suite bathrooms, air conditioning, complimentary wifi, desk and chair, tea and coffee making facilities, concierge service, iron, ironing board, hairdryer, 24 hour room service, Wi-Fi, TV, same day laundry service and complimentary parking.

Our bed and breakfast rates start from £99.00 for a single or double occupancy.

To book a room, please call 01932 847242 (option 1) or email reservations@oatlandsparkhotel.com

*Please note we cannot always guarantee refurbished bedrooms.



APPROVED CATERERS

The following catering companies are pre-approved to provide external catering services for dry hire functions taking place in the York Suite. Only approved caterers are permitted to provide services to events booked at the Hotel. This helps your event run smoothly as our caterers are familiar with our venue.



Passionate about Food, Dedicated to Service and Committed to Quality

Planning your wedding can be a frustrating and stressful task, so, why not leave it to the experts with over 35 years expertise and dedication in the events industry, we are certain we can truly make your special occasion a day to remember.

We have chefs from all regions which ensure an authenticity of flavours across our cuisines: Punjabi, Pakistani, Afghan, Lebanese, Sri Lankan, Gujarati.

We strive to provide work ethics of trust, open communication and innovation. Our flexible leadership style aims to promote a friendly, professional atmosphere which reflects our total commitment to customer satisfaction.

We are renowned for our quality, service and high standards of cuisine. Our aim is to not only meet our clients' expectations but to exceed them.

T: 0208 574 0159
E: info@greenleafservices.com
W: www.greenleafservices.com
A: Unit 2a Enterprise Estate, Collett Way, Southall, Middlesex UB2 4SE



Established in 1998, we have built a reputation based on our consistency, professionalism and meticulous event planning & catering.

Our services include:

- Inspiring you with new wedding trends, themes and tips via our social media and blogs
- Offering in-depth planning meetings covering everything from your bespoke itinerary to your detailed floorplans
- Professional event management to orchestrate all aspects of your special day including our delicious food and efficient service

We offer contemporary and classic menus which guarantee that there is something for everyone. Our food is known to be consistently delicious and of the highest quality, whatever the occasion.

T: 0208 6060 303
E: info@preeticatering.co.uk
W: www.preeticatering.co.uk
A: Unit 11, The Hexagon Business Centre, Springfield Road, Hayes, UB4 0TH



Dedicated catering service, specialising in innovative menus, attention to detail and exceptional service.

Our dedicated team of professionals assist brides and grooms to find the right venue and catering requirements for their every need.

The inception of Premier Flavour came around through the sole intention to revolutionise the Asian catering & wedding market – and that is exactly what we have achieved. We understand the demands of a hectic lifestyle, often requiring convenient solutions, which don't compromise on quality.

Marriage is sacred and we identify with the importance attributed to each individual ritual carried out during an Asian wedding. We approach these needs professionally and efficiently, whilst guaranteeing the full observance of tradition and customs.

We look forward to hearing from you.

T: 020 8570 2080
E: info@premierflavour.com
W: www.premierflavour.com
A: 171 Staines Road, Hounslow TW3 3LL



The journey started in 1984 and today Laguna proudly stands as one of the UK's finest Asian cuisine specialists and the brand has become synonymous with fine Asian catering and event management.

Catering for all types of social and corporate events, Laguna offer a great selection of prestigious venues, impeccable service and a dedication to providing sumptuous cuisine. Laguna specialise in Indian cuisine but can also provide Lebanese and a variety of Pan Asian cuisines.

Our professional event management service can assist clients with anything from searching for the perfect venue through to designing the most extraordinary event décor, just to ensure that your function is truly a memorable experience.

T: 020 8579 9992
E: Info@LagunaRestaurant.com
W: www.lagunarestaurant.com
A: Laguna Restaurant - 123 Uxbridge Road, Ealing, London W13 9BD



At Spice Village, every menu has its unique story and origin. With over 15 years' experience, we specialize in halal Pakistani-Indian catering with unique taste, high-quality ingredients and offer remarkable event management services at our events.

Our Award-winning chefs has expertise in offering authentic, creative and contemporary menus full of seasonal flavours, source each ingredient carefully, and present them in an exquisite and creative manner that appeals to the eyes and excites the palates. Spice Village experience is all about putting attention to detail into everything we do and helping our clients create lasting memories at their events.

T: 020 8680 8844
E: infor@spicevillage.co.uk
W: www.spicevillage.co.uk
A: 121 Upper Tooting Road, London, SW17 7TJ



The name Ragasaan is derived from the Sanskrit word Raga, which literally translated means tone or colour. Some connoisseurs of Classical Indian music often refer to Raga as love. A Raga is one of the melodic modes used in traditional Indian music reflecting times of the day, seasons and different moods. Similarly, our events are orchestrated right from the very onset using the same core values of love, honesty, integrity and respect. We value our clients and often maintain lifelong relationships with them, participating in and orchestrating events to commemorate weddings, birthdays and anniversaries.

Bringing a fusion of different flavour's, fragrances, moods and love, Ragasaan creates an experience like no other. We are proud of our traditional Indian heritage, which places great emphasis on hospitality. An unrelenting passion for food and service has allowed Ragasaan to break boundaries and to bring together various cuisines of the world. We are both humbled and proud to say that here at Ragasaan we bring your dreams to life.

T: 020 8839 0880
E: sales@ragasaan.com
W: www.ragasaan.com

APPROVED CATERERS



Put an interesting spin on your party

Adding a theme to an event to your wedding can really give it an edge. It's also a great talking point and potential ice-breaker for your guests! We can also help stage the event to create the impact you're hoping for.

There are a million little details that need to be sorted out in order for the night to run without a hitch.

The Passage to India team is highly experienced when it comes to organising themed events (it's how we make our living!) and we will be very happy to give your event the creative and logistical input it needs in order to successfully pull off an unforgettable experience.

Is 007 your idea of heaven? Or perhaps you'd like a Rajasthani theme? The list of potential themes is endless. We will assign an event manager to your occasion, who will work with you in organising the event.

T: 020 8577 7977
E: info@passagetoindia.co.uk
W: www.passagetoindia.co.uk
A: 274 Hanworth Road, Hounslow TW3 3TY

EST  1991

SAPNA

Here at Sapna we have been creating mouth watering food, drink, style and service for Asian weddings since 1991. Whether serving an intimate party or dinner for 1000, we are passionate about every last detail. We take pride in creating innovative, delicious and beautifully presented food to excite all the senses.

Our chefs only cook using traditional methods and we help with all other services be it a bespoke wedding stage the like of which have never been seen before, show-stopping entertainment that will never be forgotten, or bespoke favours made to match your theme.

We are Sapna Caterers. Curators of beautiful events.

T: 0208 965 5145
E: sales@sapna.co.uk
W: www.sapna.co.uk
A: 265 Water Road, Wembley, Middlesex
HAO 1HX





EXCLUSIVE USE

Our Hotel, Exclusively Yours

Make your day even more treasured and memorable, taking the exclusive use of our stylish Grade II listed buildings. Our staff will be committed to respond to your every need.

We can accommodate up to 250 guests in our 144 bedrooms and provide full use of The Mulberry Restaurant, The York Suite, The Cromwell Suite, Garden Room, Terrazza and our 10 acres of our beautiful grounds overlooking the Broadwater Lake with far reaching views over Surrey countryside.

Prices start from £25,000 per night plus VAT with a minimum food and beverage spend.

T: 01932 847242
E: weddings@oatlandsparkhotel.com
W: www.oatlandsparkhotel.com
Instagram: [@oatlands_park_hotel](https://www.instagram.com/oatlands_park_hotel)



FAQS

CAN WE USE AN ALTERNATIVE CATERER NOT ON YOUR PREFERRED LIST?

It may be possible for a non-preferred caterer to be employed but this would be addressed on a case by case basis. If permission is granted by the hotel a supplement fee of £1,500.00 would apply.

CAN WE SUPPLY OUR OWN DRINKS?

Yes. Corkage is included within your venue hire. If you wish to use the York Suite Bar there is a fee of £450.00 for this to be emptied and made available for your use.

WHAT TIME CAN WE/OUR SUPPLIERS ACCESS THE VENUE FOR SET UP/DELIVERIES?

Hire of the York Suite is based on access from 10am for set up. It is possible to request earlier access however this must be approved by the hotel and an additional hourly hire fee will be charged.

IS THERE PARKING AVAILABLE?

We have 180 parking spaces on a first come, first served basis.

DO YOU ALLOW CONFETTI?

Yes, outside only. We do kindly ask that any confetti thrown must be biodegradable.

DO YOU PERMIT NAKED FLAME?

Candles and small flames such as those used in a Hindu ceremony are permitted. Our alarms will need to be deactivated during a ceremony and candles must be housed in an appropriate holder/container.

DO YOU PROVIDE STORAGE FOR PRESENTS/OTHER ITEMS?

No, we cannot offer storage rooms. All personal items and supplier equipment must be collected from your function suite at the end of your event by you/your suppliers. Items can be stored with you in your bedrooms or removed from site.

DO YOU PROVIDE A CAKE STAND AND KNIFE?

Yes, there is an hire charge of £50.00.

ARE WE ABLE TO HAVE AN ARRIVAL PROCESSION WITH DHOLLPLAYERS?

Yes. Arrival processions are permitted within our grounds providing they take place after 9am and must only take place along the main carriageway within the grounds. We must be mindful of our local neighbours with the noise disruption. Horses are also permitted.

DO YOU PROVIDE A DANCE FLOOR?

We have a white LED dance floor available to hire for £600.00.

CAN WE HAVE A CASH BAR?

Yes. Your caterers will need to supply a Personal License Holder for the duration of your event who will be responsible for the bar.

IS LIVE MUSIC PERMITTED?

Yes. Live music and bands are permitted in the York Suite. Please be considerate of noise levels as we do have neighbours in the vicinity.

SMOKING POLICY

Smoking is only permitted in designated outside areas.

ARE THERE ANY RESTRICTIONS WITH DÉCOR AND THEMING?

Not at all. You are welcome to decorate and theme the space as you wish. Please note, we don't allow anything which requires to be fixed to a wall or the ceiling.

ARE WE ABLE TO USE THE HOTEL GROUNDS FOR PHOTOGRAPHS?

Yes. Please note we must consider timings for this as we may have other functions going on in the hotel at the same time.

CAN WE USE ANY SUPPLIERS THAT AREN'T ON YOUR PREFERRED LIST?

Yes, providing they can give us the required health & safety and insurance documentation.







Oatlands Drive, Weybridge, Surrey, KT13 9HB

Tel: +44 (0)1932 847242
Email: weddings@oatlandsparkhotel.com
Website: www.oatlandsparkhotel.com



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 [@Oatlands_Park_Hotel](https://www.instagram.com/Oatlands_Park_Hotel)