



Burningfold Manor

Frequently Asked Questions

When do I have access to Burningfold and is it the same for suppliers?

For a two-night, weekend stay Burningfold is yours from 3pm on Friday until midday on Sunday.

Early check-in or late check-out is possible, subject to availability.

Your suppliers are permitted to access the site from 9am on Thursday, subject to logistics and on prior agreement with your coordinator.

What onsite accommodation do you have?

Included in your venue hire is the Manor House which sleeps 14 guests over 7 bedrooms and the Coach House which sleeps 10 guests over 5 bedrooms.

Both have the option for 2 additional children under the age of 12, babies/toddlers under the age of 24 months, do not count within the numbers.

Additional accommodation is available in Chapel Cottage which sleeps 6 guests over 3 bedrooms, and the Dolls House which sleeps 2 guests.

Do you cater for our weekend stay?

Breakfast hampers will be provided for all overnight guests in the Manor and Coach House.

We can organise the unpacking of any food deliveries you might want to order or recommend a private chef if you require. Any further accommodation hampers will be an extra cost.

Can I get married on a bank holiday weekend?

Yes, absolutely! There is a surcharge of £1,500 to cover additional expenses that occur on a bank holiday weekend.

You are welcome to extend your stay if you so wish. Please talk to us about availability.

Can you recommend local places to stay and trusted taxi companies?

We have a local accommodation and transport list which we can provide after booking.

Can we bring dogs?

Absolutely. We have a dog policy that you will need to sign and have a restriction of 1 dog per property. Please note that dogs are not allowed upstairs or on furniture and they must be supervised at all times.

Are there any other facilities at Burningfold?

We have a swimming pool (seasonal) and tennis court that you and your house guests are very welcome to use throughout your stay.





Can we watch the polo while we are there?

We would love to welcome you to the Burningfold Polo Club. The polo season runs from May-September and those staying on site can take a picnic and visit our polo field to watch a match free of charge.

Which airport is closest to the venue? *London Gatwick is the nearest airport and is approximately 40 minutes from the venue. London Heathrow is approximately 1 hour away.*

Is the venue wheelchair accessible?

There is disabled access to the main event spaces surrounding the linked courtyard. There is a ground-floor bedroom in the Coach House if required and disabled access to the Manor House will be provided on request.

Who will be the point of contact in the lead up to the day and on the day itself?

Our in-house wedding coordinator will help in the lead up and on the day itself. As a small family run estate, you will have the back up and the support of the owners.

Can I legally get married at Burningfold Manor?

Burningfold has obtained a civil ceremony licence which allows you to get married in a number of different locations at Burningfold, both inside and out.

Do you allow Hindu ceremonies?

Yes we do, we understand that the sacred fire, Havan, is an essential part of the ceremony. Safety of guests and the land is our first priority and therefore the location of the ceremony, specifically where the fire is and what materials are being used for the fire need to be discussed and agreed prior to the day.

Is there a local church that we can get married in?

There are three churches within a 5 mile radius of Burningfold; Dunsfold Church 1.3 miles, Chiddingfold Church 2.9 miles and Hascombe Church 4.3 miles. You would need to discuss your requirements with them directly as there are certain criteria that would need to be met to have a full wedding there. Otherwise there maybe the option for a church blessing.

How many guests can you accommodate in the day and evening?

We include 6ft round tables and oak crossed back chairs for up to 140 guests.

We can accommodate up to a maximum of 180 guests with the use of a marquee, provided by ourselves or one of our recommended suppliers.





Are there any decor restrictions?

It is your special day so we are totally open to your vision. All we ask is that you don't damage any of the properties or grounds in the process and leave everything as it is found.

Are there any guidelines or restrictions regarding photography and videography at your venue?

There are no restrictions on photography or videography however if you wish to use drone footage there will be areas of the estate that will be off limits to film.

Do you allow fireworks and confetti?

Yes, fireworks are allowed before 11pm. We only allow natural petal wedding confetti.

Do I have to use your caterers?

Yes, we have a list of 4 wonderful caterers, and for your benefit we do recommend you use them. In exceptional circumstances, we will consider an external caterer at a food corkage charge of 15%.

Could you please provide details on any corkage charges?

Near and Far our resident bar can assist with all aspects of the drinks service for your day, from welcome drinks, toast drinks and table wine to the main bar service.

If you would prefer to arrange your own, we do not charge corkage and your caterers will manage drinks service for your drink reception, wedding breakfast and speeches.

Do you have an in-house bar?

Yes! Burningfold's resident bar are the highly awarded, Near and Far Mobile Bar. Near and Far have years of experience and expertise and will be on hand to guide you through curating the bar of your dreams for your day here at Burningfold.

As a team of highly experienced Bartenders and Mixologists they offer a large range of delicious drinks options to suit all tastes including draught beers, ciders, wines, spirits, cocktails, mocktails and soft drinks.

To discuss how our in-house team can support you with your special day, please contact Lissie or Matt on 07585265167 or email hello@nearandfarmobilebar.com to organise a discovery call. The team look forward to speaking to you soon.





When can our band or DJ set up and do you have a sound limiter?

Your band and DJ set up times will be determined during the logistical planning of your wedding. We do not have a sound limiter on site but will monitor sound levels independently.

What time will our evening reception need to finish?

Music must finish by, and the bar will close at 12:30am. We ask all those not staying on-site to have left by 1am.

Is there enough parking onsite for all guests?

Yes, we have plenty of onsite parking available. House guests can park outside the property that they are staying in but from an aesthetic viewpoint you may prefer all guests park in the hard-standing car park for your wedding day.

Guests are permitted to leave their cars on site overnight, but we ask that they are collected before you check out.

Can you smoke at Burningfold?

Yes, there will be clearly marked outdoor smoking areas outside the premises, smoking is not permitted inside any of the properties.

Rubbish

The Manor, Coach House, Chapel Cottage and the Dolls house each have a black bin for general waste and a blue bin for recycling for house guests to use. All other waste is to be disposed off and taken off site by yourselves or your suppliers.

Do you have Public Liability Insurance?

Of course. We are fully insured and take great care to ensure Burningfold is not only a beautiful backdrop to your wedding, but is safe for you and your guests.

Payment methods?

Venue Hire Deposit and Additional services can be paid via BACS (Bank Transfer).

Bar Card payments can be paid via card or cash.

Can I pencil in a date while I make my final decision?

We can hold a date for you for up to 10 days. After this you will be given first refusal with 24 hours to book, otherwise, the date will be released.

What initial deposit do you require and when is the final balance due?

A non-refundable deposit of 30% of the total venue hire is due on booking.

A further 30% is due 12 weeks later.

The final 40% of the venue hire is due 12 weeks before your arrival.

Your Additional Facilities Invoice and damage deposit is due 2 weeks before your wedding.

What is the cancellation policy?

Please refer to our Terms and Conditions.

